***English grammar tests***

***How to ask a question***

***A1* May I ask you whether you have had a chance to *consider* my case?**

***A2* Can I *put* it to you that the delay you have caused is not reasonable?**

***A3* Could I know why the business has *taken* so long to conclude?**

***A4* May I make another *attempt* to ask you to explain the situation more clearly?**

***A5* I would be most interested to know why the committee has turned *down* my proposal.**

***A6* We should be delighted to find out when the new scheme comes into *effect*.**

***A7* How much is the new car *going* to cost me?**

***A8* When are you thinking of buying a *new* washing machine?**

***A9* What has *happened* to your New Year resolution to stop smoking?**

***A10* Why do you always *interrupt* me when I try to ask a question?**

***How to attract someone***

***A1* I say, you've just *trodden* on my foot!**

***A2* Look out, there's a car *approaching* on your left.**

***A3* Just a minute, you have just *broken* my case.**

***A4* Mind, the doors are *closing*.**

***A5* Watch it, you almost *poked* my eye out with that umbrella.**

***A6* Be careful, there's a large *gap* between the platform and the train.**

***A7* Hallo, do you see what you did to that *pile* of books when you walked past?**

***A8* Hang on, you've given me the wrong *change*. I gave you a ten-pound note.**

***A9* Stop, that man's just gone *off* with my wallet!**

***A10* Excuse me, but you have *left* your car lights on.**

***How to compliment***

***A1* You look *stunning* in that dress, Amanda. How beautiful you are.**

***A2* I can honestly say I haven't had such a *delightful* meal for ages.**

***A3* I must get to know the name of your *tailor's* so that I can buy a suit like that.**

***A4* I must *congratulate* you on your performance in the play — it was remarkable.**

***A5* One can tell immediately that you are a *professional* by the accomplished way you perform.**

***A6* I honestly can't believe that you are *old* enough to have such grown up children.**

***A7* Even if I *practiced* for a hundred years, I couldn't possibly reach your standard.**

***A8* You certainly don't look your *age*. What's your secret?**

***A9* It's always a *pleasure* talking to you — you know so much!**

***A10* Thank you very much for your letter. As always it's *fun* to read.**

***Modal Medley***

***A1* I know I *can* do it because I have done it before.**

***A2* You really *should* see that film because I know you'll like it.**

***A3* It's quite clear that you *want* to visit their house, so why don't you?**

***A4* It's the right thing to do in this situation and it's my belief that you *ought* to go.**

***A5* I say to myself each morning I really *must* write that letter.**

***A6 May* I have your permission to leave the meeting early?**

***A7* You should take an umbrella with you today, it *might* rain later.**

***A8* Don't worry they *will* eventually succeed, I assure you.**

***A9* Now there's no argument here. You *have* to finish on time because you have no choice.**

***A10 Could* you really help me? If so, I should be most grateful.**

***Christmas Postman (1)***

***A1* My main *reason* for becoming a temporary postman during the Christmas holiday period.**

***A2* Was because I had amassed some rather large *bills*.**

***A3* And what was more *important* I had got no money.**

***A4* My trainer was a postman by the *name* of Ted.**

***A5* With a life time of *experience* in doing all the walks in the town.**

***A6* It was all a question of *order*, he said and then he explained**

***A7* the moment I got into the *sorting* office.**

***A8* He didn't want any of his *trainees* to imagine that being a postman was an easy job.**

***A9* He was *fed* up with people he met every so often**

***A10* who *claimed* it was a part-time job because it was all finished by mid-day.**

***Christmas Postman (2)***

***A1* He described the *sequence* very carefully.**

***A2* The first thing was to be *punctual* since you started at a time when most people were asleep.**

***A3* Immediately you arrived you had to start sorting the mail into different pigeon *holes*.**

***A4* Sometimes you found some *terrible* handwriting and didn't know where the letter should go.**

***A5* He was always criticizing teachers for not teaching children to write *properly*.**

***A6* These letters should be put to one side and old Charlie, the handwriting *expert*, would look through them later.**

***A7* The next *step* was to draw some cold water, fill the kettle and make a cup of tea.**

***A8* Ted was always calm and optimistic. He never let himself get *depressed* by the job.**

***A9* He left me alone for an hour to follow his method and asked me to call him if I *encountered* any difficulties.**

***A10* As he had been very busy in his house since two that morning *because* of a burst water pipe, he went to have**

**a rest.**

***Christmas Postman (3)***

***A1* At first I got on famously finding the right pigeonholes, checking Ted's list and putting the letters in *bundles*.**

***A2* After about two hours of this my internal battery started to get low and I found myself losing *patience*.**

***A3* It was at this stage that Ted came in quickly *encouraging* me to finish and get on the road.**

***A4* The post office in this country district didn't use vans because of the *expense*.**

***A5* I had to *make* do with a bicycle that looked as though it had been hit several times.**

***A6* Once out in the open air I experienced a violent *shower* but soon the sun came out.**

***A7* The shouts of joy coming from some houses as I put the mail through the letter *box* made up for the discomfort and.**

***A8* I was beginning to feel like a *real* Father Christmas.**

***A9* I then came to number 56 that Ted had *warned* me about. They had a ferocious dog.**

***A10* The only way to *deal* with this one, Ted recommended, was to rush at the door, shove the letters through the door and go away as quickly as possible.**

***Christmas Postman (4)***

***A1* I did just that but in my *haste* I dropped a small packet that fell into a puddle.**

***A2* I didn't have the courage to make another assault on the house. Instead I took it home to *dry* it out.**

***A3* I knew if I told Ted he would talk a lot about being strictly against the rules but I was convinced it didn't**

***matter*.**

***A4* In my kitchen I looked at the address and saw the recipient was a Master Richard. I was ashamed of my *cowardice* .**

***A5* and thought I was depriving a young child of his Christmas present from some loving *relative*.**

***A6* I rubbed the package with a towel and went quickly again to number 56 hurrying down the path in the true *spirit* of the season,**

***A7* clutching the precious bundle in my hand I *thrust* it through the letter box**

***A8* expecting to hear a happy *yelp* of surprise from young Richard. As I hurried away**

***A9* to the sound of the *barking* dog, I knocked by accident the garden gate just in time to hear a voice shouting:**

***A10* Master Richard! When will that woman realise I'm over fifty and can't *stand* knitted socks!**

***Tick Tock***

***A1* They're trying very hard to finish in time and they're working *against* the clock.**

***A2* You have to turn this from left to right — in other words clock*wise*.**

***A3* I'm afraid you can't make yourself any younger and turn the clock *back*.**

***A4* You can always be sure that there'll be a delivery today as the service is as regular as clock*work*.**

***A5* It's an amazing system so that at whatever time of day you can always get a response as the staff are there *round* the clock.**

***A6* What time do you start work or more exactly when do you clock *on*?**

***A7* When do you finish work or more exactly what time do you clock *off*?**

***A8* I've clocked *up* about an additional 20 hours this week in overtime pay.**

***A9* The competition is very strong as each team wants to be fastest and *beat* the clock.**

***A10* She's not really interested in her job and just waits for the end of the day to come. She's just a clock *watcher*.**

***Company Decisions***

***A1* I strongly recommend you make a checklist of points to consider *when* deciding which method of payment to accept.**

***A2* How long do you think it will take *before* we'll be in a position to implement the changes to our distribution system?**

***A3* Yesterday the project manager suddenly announced that the launch of the new promotion campaign had been *postponed* because of software problems.**

***A4* Because of their expertise the two young engineers have been *offered* the opportunity to join our staff.**

***A5* One of the indicators of success in any business is how *many* types of communication channels they use.**

***A6* An effective customer support system should be *regarded* as the nerve center of all company communication.**

***A7* It goes without *saying* that there are more goals that can be achieved with your business than simply generating revenue.**

***A8* A company's success will largely depend *on* how far ahead into the future it can forecast.**

***A9* In addition to an organization's vision and ability to set goals it is also *vital* that every team member feels part of a unit.**

***A10* Especially large corporations *operating* on an international scale create and pursue a human resources policy covering many different aspects.**

***Save Our Animals (1)***

***A1* From a very early age Cathy had been passionate *about* animals.**

***A2* She used to hob nob (socialise) with people who *thought* the same way as she did.**

***A3* These people were not at all fuddy duddy (uninteresting) or indeed hoity toity (supercilious) and their maininterest in life was to *ensure* that all animals were well treated.**

***A4* She soon got to know one of the local big wigs (important people) in a local organization *aimed* at stopping cruelty to animals.**

***A5* He had been in his hey day (at his most successful time) an important *figure* in a government department for agriculture.**

***A6* In fact because he had refused to know tow to (accept without question) some of the official regulations, he had been forced to take *early* retirement.**

***A7* But as far *as* Cathy was concerned, he was the bee's knees (someone to admire) and when she left school,**

**she went to work as his assistant in the Society for the Protection of Animals.**

***A8* Her parents however were not at all pleased *about* where she had decided to work.**

***A9* They lived in a des res (very attractive house) and her father, John Fortune, who was really a bit of a fat cat (wealthy businessman) thought that all this animal *business* was a lot of hocus pocus (nonsense).**

***A10* Cathy and her father had several pow wows (conversations) about her decision but it usually *ended* up with a lot of argy bargy (arguments).**

***Save Our Animals (2)***

***A1* What her mother and father *objected* to most was the endless tittle tattle (gossip) in the village about a young woman working for this hot shot (well known entrepreneur),**

***A2* who was also *regarded* by some as a bit of a wheeler dealer (someone who does business in an underhand way).**

***A3* Cathy didn't believe any of this and was delighted to be working for Geoffrey Winton if for no other *reason* than that living at home was very humdrum (boring).**

***A4* The rest of the organization thought that she and Winton were a dream team (ideal partners) because she was enthusiastic and he was very *experienced*.**

***A5* After all she thought her brother was enjoying himself and had gone *abroad* to work in America as a result of the brain drain (talented people leaving their own country to work for better pay in another).**

***A6* One morning there was quite a hubbub (loud noise and activity) in the Fortune *household* when Cathy came rushing into the sitting room helter skelter (running at great speed).**

***A7* and announced what she thought was a cheerful earful (a good piece of news) and that was she had been invited to attend a *demonstration* in the capital.**

***A8* As far as her father was concerned this was *simply* double trouble (two problems) — first working for Fortune and now getting involved in a demonstration.**

***A9* As far as he was concerned this would be a *waste* of time because the speakers at the rally would just talk mumbo jumbo (nonsense).**

***A10* But Cathy had made up her *mind* and the next morning wham bam (very quickly) she caught the early train and went off to the rally.**

***Save Our Animals (3)***

***A1* On the train journey she began to think about what her father had said with his *reference* to the rag bag (muddled collection) of ideas in her organization.**

***A2* And if she was really *honest* with herself she was beginning to have a teenie weenie (very small) feeling of doubt as to whether she was doing the right thing.**

***A3* She just wished that her father could *try* and be even steven (fair) about her side of the argument.**

***A4* But as soon as she reached the meeting point for the rally, there was no time for day *dreaming*.**

***A5* At the beginning it was a bit harum scarum (disorganised) and people were running higgledy piggledy (in different and chaotic directions) but soon everything *settled* down,**

***A6* and people who had been running about pell mell (in confusion) were now standing *still* and listening to the speeches.**

***A7* She felt *reassured* and was pleased she had come to the demonstration.**

***A8* And then one incident at the end of the rally convinced her that she had *taken* the right decision to work for the organisation.**

***A9* A police officer on horseback was *controlling* the crowds and she found herself being gently moved by the horse.**

***A10* As it drew near she found she was asking herself *aloud* whether she had done the right thing. She looked at the horse and it was actually nodding its head and she could have sworn it said okie dokie (all right).**

***Simple Present (1)***

***A1* Andrew Smodley is a natural worrier. It is something he has *inherited* from his father — the king of all worriers.**

***A2* But then there are those who are never happy unless they have a problem to *solve*.**

***A3* Andrew worried about the weather, the state of the pound, his health, the cost of *living* and once he even worried because he thought he wasn't worrying enough.**

***A4* But that was in the past. Things have changed because something happened to him exactly two years *ago*.**

***A5* It was in the spring when leaves appear on trees and nature prepares herself for renewal. Other things happen too — people *fall* in love.**

***A6* Now Andrew doesn't have a romantic *disposition*. He never looks up at the leaves starting to grow, sighs and says: "Ah, here comes the spring!"**

***A7* He simply thinks to himself: "I live in a small village by a little stream and *around* this time of year lots of creatures start to wake up and make a lot of noise."**

***A8* "In London, which *stands* on the river Thames, people make a lot of noise all the time."**

***A9* I apologise for the simplicity of these *statements* but I want to illustrate the unimaginative nature which Andrew possesses.**

***A10* Towards the end of this story I give examples to show the extent of the change he *underwent*.**

***Simple Present (2)***

***A1* The other *character* in this anecdote is a young woman called Sally Fairweather.**

***A2* She too lives in this *tiny* and remote village where Andrew has his cottage.**

***A3* Now Sally is an entirely different kettle of fish. Her philosophy runs as follows: "Worrying never gets you anywhere and life is too short to *waste* time imagining the worst."**

***A4* In a word she is the complete *opposite* in temperament of Andrew. Here comes another cliché: opposites attract.**

***A5* But you must remember that two years ago the two main characters hadn't met, which was surprising when you consider the close *proximity* of Andrew's cottage and Sally's.**

***A6* If you take the first left after the post office, you come to Sally's place and if you take the second *turning* to the right after that you come to the cottage where Andrew lives.**

***A7* The next participant in this village drama is the weather, which *plays* a very significant part in English life.**

***A8* It was late April and the sun had disappeared behind dark heavy rain clouds but Andrew had already set *off* for the local pub.**

***A9* Naturally he had his umbrella with him and a heavy coat *following* that aphorism his mother always used: "Never cast a clout (remove an article of clothing) before May is out."**

***A10* Fortunately he made it to the pub before the storm *broke*.**

***Simple Present (3)***

***A1* The moment he crossed the doorstep, an old school friend comes up to Andrew, *offers* to buy him a drink and tells him not to look so worried.**

***A2* Andrew showed him the headlines: "Petrol prices rise again" — "But you haven't got a car" said his friend — "I know" retorted Andrew — "still it means everything *else* will go up in price, too."**

***A3* Everyone in the pub looks *suitably* depressed at this remark and begins to think of all the price increases that will follow.**

***A4* The *gloom* is palpable. Then suddenly the door bursts open and in walks our heroine, Sally looking like a drowned rat.**

***A5* Most people in the pub think to themselves: "What a pretty girl" Andrew sees her as someone who is *drenched* and needs help.**

***A6* He walks over to her and asks if she is *all* right.**

***A7* For probably the first time in his life Andrew actually *transferred* his worry from himself to someone else.**

***A8* And he mixes her a *special* drink to protect her from a possible cold.**

***A9* The conversation went as follows: "I hear you live in this village, too" — "How do you *know*?" asked Andrew.**

***A10* But Sally changed the subject. "This drink tastes delicious. How did you make it?" — "I put a drop of ginger ale and a piece of lemon in the alcohol and then *stir* thoroughly."**

***Simple Present (4)***

***A1* I always keep those two *ingredients* with me when I go out at night.**

***A2* Suddenly Sally looked at her watch: "I must *fly*. My train leaves in ten minutes."**

***A3* "Don't forget to take those two tablets I *suggested* and let me know how you are."**

***A4* "I'll *let* you know as soon as I come back from London." And then she went.**

***A5* Immediately Andrew started to worry. He didn't know her name. He didn't know her address and he felt strange. He *checks* his pulse. He tests his mental faculties: "Two and two make four."**

***A6* It was a different sort of worry that was *almost* a concern. He wants to see her again.**

***A7 Within* seconds he rushed out of the pub leaving his coat behind, ran into the pouring rain with no umbrella.**

***A8* What was *happening* to him? He saw Sally standing on the platform getting into the train and the train leaving the station.**

***A9* He jumps down from the platform onto the *track* and waves at the train driver to stop. The train stops and Andrew gets onto it.**

***A10* Six weeks *after* this extraordinary episode Sally got married.**

***Simple Present (5)***

***A1* Andrew doesn't *worry* any more now.**

***A2* He *stays* calm.**

***A3* The obvious time when people *expected* him to start worrying was.**

***A4* during the wedding *ceremony* in the village church just over two years ago.**

***A5* As he says, "I know what everyone was *thinking*."**

***A6* They thought I would go to *pieces*.**

***A7* But I was perfectly relaxed and I *owe* it all to Sally. She is certainly a wonderful wife.**

***A8* She smiled at me when we were standing *at* the altar.**

***A9* and I stopped worrying from that moment *on*.**

***A10* You can see me *looking* relaxed in the newspaper pictures especially that one with the caption: "ANDREW SMODLEY HANDS THE RING TO SALLY FAIRWEATHER'S FUTURE HUSBAND."**

***Tenses (1)***

***A1* I *would have* come if I had had time.**

***A2* This time tomorrow you *will be* sitting in a deck chair on the beach.**

***A3* Before you telephoned, I *was* watching television.**

***A4* After the storm *had* finished, many people were found lying in the street.**

***A5* Tomorrow we *are* taking the day off.**

***A6* Where did you *go* for your holiday in the end?**

***A7* I must admit you *have* tried but I'm afraid the answer is still no.**

***A8* Sometimes I wonder if I *shall* ever succeed.**

***A9* How many times *have* you been there?**

***A10* She's *been* working there since she left school.**

***Tenses (2)***

***A1* It's time we *went*.**

***A2* I honestly couldn't follow a word you *were saying*.**

***A3* He asked me what I *was* doing there.**

***A4* I've just *been told* that the price has gone up again.**

***A5* She was annoyed that she *had been* spoken to like that.**

***A6* I've just been *reading* here that man has been released.**

***A7* If you were stopped by the police for speeding, what *would* you do?**

***A8* Long *live* the King!**

***A9* If I get there early enough, I *shall save* you a seat.**

***A10* When I'm in town, I *miss* listening to the birds.**

***Tenses (3)***

***A1* Ah there you *are*! I wondered where you were.**

***A2* She said she'd help him if she *could*.**

***A3* He told them he *would be* starting work the next day.**

***A4* I had instructions that I *was* to leave the door unlocked when I came home.**

***A5* He refused to go until he *had* seen all the paintings.**

***A6* Don't worry even if you make a mistake because if you *do*, it doesn't matter.**

***A7* He *is always doing* silly things like this. Take no notice now.**

***A8* The man who *was* walking down the road just then, lives next door.**

***A9* It doesn't make sense. I can't understand why he *shouted* at you last night.**

***A10* Come on tell me honestly what you *want* to do now.**

***Hotchpotch***

***A1* As we've got plenty of time to *kill* before the train comes, let's have a coffee.**

***A2* If you mention someone's mistakes in public, it can only be regarded as very *tactless*.**

***A3* I didn't think he looked very well when we last saw him — in fact he was really out of *sorts*.**

***A4* He's the sort of person who never worries about anything and has a happy *go-lucky* disposition.**

***A5* I don't know what's the matter with me today I suppose I'm feeling under the *weather*.**

***A6* There's a very informative programme on the radio tonight on *current* affairs.**

***A7* He didn't reveal his name with his first book and published it under a *pseudonym*.**

***A8* He spoke the language in a regional *dialect*, which made it impossible for me to understand him.**

***A9* I sometimes find that the *commercials* made by the advertisers are more interesting than the actual television programmes themselves.**

***A10* Now remember don't be late with your thesis and don't forget the *deadline* is Tuesday week.**

***Student Teacher Dialogue (1)***

***A1* Teacher: So you want to learn *to speak* English?**

***A2* Student: Yes, I want to be able to speak *well*.**

***A3* Teacher: I don't see that as a *problem*.**

***A4* Yes, that's *easy* for you to say.**

***A5* Teacher: What *makes* you say that?**

***A6* Student: Just because you are a *native* speaker.**

***A7* Teacher: I understand what you *mean*.**

***A8* Student: So what am I *going* to do?**

***A9* Teacher: Well, if you *like*, I could give you lessons next week.**

***A10* Student: That *sounds* very good to me. I'll see you next week.**

***Student Teacher Dialogue (2)***

***A1* Teacher: So what do you know *about* prepositions?**

***A2* Student: Well I know that they usually come *before* a noun.**

***A3* Teacher: Very good. Which do you find the *most* difficult?**

***A4* Student: If I had to choose one, I would *pick* in.**

***A5* Teacher: The thing to *remember* is that in usually means inside a place or a position.**

***A6* Student: I see. But what's the difference *between* in and into?**

***A7* Teacher: Ah you see whereas in means you are there inside *however* into means you enter as: You go into the room.**

***A8* Student: Another problem is I don't understand *why* there are two words sounding the same — T and one O and T double O.**

***A9* Teacher: Good question. T and one O is the preposition and T and double O often means extra as in: This**

**exercise is too difficult. And don't forget the third word also sounding the same — the *number* two.**

***A10* Student: Oh, no two is *enough* thank you very much!**

***Student Teacher Dialogue (3)***

***A1* Teacher: Can you explain to me when you *use* the Past Simple and when the Present Perfect?**

***A2* Student: I think the past simple is for a *definite* time in the past and the present perfect is when you don't know when it was.**

***A3* Teacher: Excellent. Now if I wanted to describe my time in Paris in 1999 with the verb 'stay', what *would* I say?**

***A4* Student: I think it is I stayed in Paris in 1999. Is that all *right*?**

***A5* Teacher: Absolutely perfect. Now what *about* the Present Perfect Continuous?**

***A6* Student: That's one I never understand *however* hard I try.**

***A7* Teacher: Well if you started living in Paris in 1999 and you are still there, you say; I have been living there *since* 1999.**

***A8* Student: Yes, I see I think I understand but you have *too* many tenses in English!**

***A9* Teacher: Right *just* one more. Tell me which form you use if you are going to leave Paris and you tell someone about the length of time from your arrival till now.**

***A10* Student: Oh, that's easy. I say: I have lived here for 6 years. I can see from the *expression* on your face I am right.**

***Phrasal Verb: Walk***

***A1* They've been seeing each other for 6 months now or, as we used to say, they've been walking *out* together.**

***A2* The trouble with you is you let your boss do exactly what he wants and let him walk all *over* you.**

***A3* He never looks where he's going and as a result is always walking *into* things.**

***A4* He came into the room, shouted at everybody and then left the room walking *off* in a really bad temper.**

***A5* I'm sorry to say that the safe has been broken into and someone's walked *off* with all the money.**

***A6* They took no notice of the accident and simply walked *by*.**

***A7* A total stranger walked *up* to me and asked if I could lend him some money.**

***A8* They have an expression in Australia when a famous person mixes with the crowd, they say they're going on a walk*about*.**

***A9* The manager was terrified that his employees would stop work and walk *out* without warning.**

***A10* knew we shouldn't have trusted them because they suddenly left and walked *out* on us.**

***Charlie's Knees***

***A1* Charlie always thought he was the *bee's* knees because he had a very good opinion of himself.**

***A2* Even when he won the *wobbly* knees competition at a holiday camp he wasn't ashamed — he just loved it.**

***A3* He'd learnt to think he was important from an early age *at* his mother's knee.**

***A4* His father told him he was special as he dandled him *on* his knee.**

***A5* Then he met Maria as a grown up and fell in love as a sort of knee *jerk* reaction almost without thinking.**

***A6* You see he'd known her once as a small child when he was knee *high* to a grasshopper and now they met as adults.**

***A7* They met at a mutual friend's party where everyone was having a great time in a kind of knees *up*.**

***A8* Shortly after that he *went* down on one knee and proposed marriage to her and she accepted him.**

***A9* After they were married, Charlie had to work very hard and he was always knee *deep* in decorating and painting the house.**

***A10* What poor Charlie didn't know before was that Maria loved telling others what to do and so he had to do as he was told and *bend* the knee.**

***Paper expressions***

***A1* It's almost completed now because all we have to do is sign a few documents and then the paper*work* is finished.**

***A2* They've tried to keep the truth from you but nothing's changed as all they've done is paper *over* the cracks.**

***A3* If you keep the window open all the time, you'll need something heavy like a paper-*weight* to stop things blowing away.**

***A4* The professor is *delivering* an important paper on sociolinguistics tonight in the main hall.**

***A5* I shouldn't worry too much about him. He looks very frightening but underneath he's really a paper *tiger*.**

***A6* The reason why I knew all about the story in the village is because it was on the front page of the *local* paper.**

***A7* As soon as the story about the scandal became known, it didn't take long to *hit* the papers.**

***A8* You really shouldn't *believe* everything you read in the papers.**

***A9* She makes a loaf of bread last a very long time because she cuts each slice paper *thin*.**

***A10* Do you know how many *rolls* of wallpaper is needed to decorate this room?**

***Verb Tenses***

***A1* Where *are you going* tonight?**

***A2* That *is* my business.**

***A3* Sorry, I *don't* mean to be rude.**

***A4 That's* all right.**

***A5* I hope I *haven't* offended you.**

***A6* No, I promise you. You *didn't* offend me at all.**

***A7* So, *I've* got an idea.**

***A8* OK. *Tell* me about it.**

***A9* I *thought* possibly we could go out together, tonight.**

***A10* That *sounds* a good idea to me.**

***English Tenses***

***A1* Mike: Please go away. I'm *writing* a letter. I need some quiet.**

***A2* Sarah: I *promise* I won't make a sound.**

***A3* Mike: That's what you always *say*.**

***A4* Sarah: I know but this time I *mean* it.**

***A5* Mike: I don't honestly think you *are* telling the truth.**

***A6* Sarah: At least *give* me a chance.**

***A7* Mike: If I *do*, I know I shall regret it.**

***A8* Sarah: No, you *won't*.**

***A9* Mike: All right. You *can* stay as long as you don't make any noise.**

***A10* Sarah: Thank you very much. I shall be as quiet as a mouse but *I'll* just put the TV on.**

***Conditional Tenses***

***A1* If I *were* you, I wouldn't risk it.**

***A2* If they had waited another month, they could probably *have got* a better price for their house.**

***A3* It's quite simple really. When it's cold, water *freezes*.**

***A4* If he decides to accept that job, he *will regret* it for the rest of his life.**

***A5* If you *are thinking* of applying for that job, my advice is: forget it.**

***A6* If he hadn't been driving so fast, he *wouldn't* have hit the motorcyclist.**

***A7 Had* he been more careful, he would have spotted the mistake.**

***A8* If she goes on passing her exams, *she'll* soon be qualified to practice as a lawyer.**

***A9* If I pay you twice as much, will you *be able* to finish by Tuesday?**

***A10* If only I'd invested in that company, I'd *have become* a millionaire by now.**

***Sleep Expressions***

***A1* Mr. Wally's class was so monotonous today I couldn't help *dozing off* a few times.**

***A2* Cold medicines usually make me feel *drowsy* I feel like I don't have energy to do anything.**

***A3* Janine! Where were you? I've been looking all over for you. — Sorry, mom! I was reading a book by the tree over the lake, fell *asleep* and lost track of the time.**

***A4* In winter time, bears hide themselves in caves and *hibernate*.**

***A5* What time do you usually go to *sleep* at night? — Hmm... usually at about midnight.**

***A6* I feel so *sleepy* today. I should have gone to bed earlier last night.**

***A7* My neighbor likes *to take a nap* every day after lunch.**

***A8* My daughter is having a *slumber* party tonight at our house.**

***A9* Every time he gets back from work, my husband likes to sit in his armchair and *rest* for a few minutes beforedinner time.**

***A10* Caitlin was an extremely hyper kid. When taking care of her, her mom hardly ever had time to *relax*.**

***English tense explanations***

***A1* I want to try and carry out an *experiment*.**

***A2* My *plan* is to explain the different uses of the tenses.**

***A3* The main question is knowing where you *start*?**

***A4* As you *probably* know there are many tenses in English.**

***A5* The problem is *how* you can tell the difference**

***A6* between, for *example*, the Present and Present Perfect.**

***A7* But I should *stop* myself from talking about**

***A8* particular tenses *before* I've talked about tenses in general.**

***A9* Please *forgive* me for going on to the middle of my story**

***A10* when I should be thinking about the *beginning*.**

***English tense explanations (2)***

***A1* So let's go *back* to the beginning.**

***A2* The *first* thing to remember is**

***A3* that each tense has two *forms*.**

***A4 They* are the Simple and the Continuous.**

***A5* We can say: he goes to work Monday to Friday and that *describes* a habit and is the Present simple tense.**

***A6* This is something he *does* every day.**

***A7* He lives in a small house that's another *illustration*.**

***A8* Now we come to the other part and we *call* that continuous.**

***A9* We say: he is walking home now and that means at this *moment* and is the Present continuous tense.**

***A10* In this way we describe what is *happening* now.**

***Idioms with the phrasal verb come***

***A1* First impressions are important because how you *come across* initially can be as important as what you say.**

***A2* I just can't seem to be able to find a good personal assistant as they are so hard to *come by*.**

***A3* When disaster strikes, will your insurer *come through* for you?**

***A4* If you have eaten a banana in the last 2-3 days and *come down with* a fever followed by a skin infection, you**

**should seek urgent medical attention!**

***A5* In terms of personality she's certainly *come along* well since she changed her attitude.**

***A6* Menopause symptoms may *come back* after stopping menopausal hormone therapy.**

***A7* Making the decision to *come out* about your sexual preferences can sometimes be scary and stressful.**

***A8* I was just wondering how astronomers *come up with* their facts when you realize just how far away the stars are.**

***A9* It was reported that the Government is expected to *come up with* stringent norms to prevent "predatory takeovers" of Indian private banks.**

***A10* My boyfriend wants to *come over* when nobody is at home, and I'm scared it might well lead to something else!**

***Idioms with the phrasal verb look***

***A1* Students were instructed to use the Internet to *to look up* some information about Australia for the class project.**

***A2* The treasurer assured his constituents that he would *look into* the scandal shortly after the results of the general election were made public.**

***A3* My attorney advised me *to look over* the terms and conditions of the insurance policy several times so that I was fully aware of what I was getting myself into.**

***A4* I have always *looked up to* my grandfather because he has lived such an amazing life.**

***A5* I *looked for* my laptop in car, in my office and even under the bed, but I couldn't find it anywhere.**

***A6* Airport authorities advised passengers to *look out for* suspicious looking people passing through the international terminal.**

***A7* The view from the penthouse suite of the five star hotel *looks out* over the Pacific Ocean.**

***A8* Students were given five minutes to *look through* the examination paper before they were told to start writing.**

***A9* My family finally made the painful decision of admitting my grandmother to a nursing home as she is no longercapable of *looking after* herself.**

***A10* When I blamed the hospital for giving me the wrong medicine, the management *looked into* the matter verycarefully.**

***Time clauses: future tense examples***

***A1* I'll cook supper *as soon as* I come home.**

***A2* I want to finish my work *before* we go out.**

***A3* She's going to look after the cat *while* I'm away on holiday.**

***A4* I'll email you *as soon as* I arrive.**

***A5* We'll find a hotel *when* we arrive in Jakarta.**

***A6* She won't speak to her boyfriend *until* he apologizes.**

***A7* Drink your coffee *before* it gets cold.**

***A8* Don't cross the road *until* you see the green man.**

***A9* I'll give you a ring *when* we get back from our vacation.**

***A10* Our doctor advised us to have malaria vaccinations *before* we travel to Lombok.**

***Idioms with the phrasal verb bring***

***A1* Englishmen can't always quite *bring off* wearing shorts.**

***A2* There are some "natural" methods that you can try to *bring on* labour if you and your baby are in good health.**

***A3* I want to *bring over* the dinner tonight so that you don't have to worry about feeding your kids.**

***A4* The Central Coast of New South Wales has been described as a great place to *bring up* children.**

***A5* Custom frames can help to improve the look of your artwork and thus *bring out* the best.**

***A6* U2 will not *bring forward* the online release of the band's new album, following news that it has leaked onto the Internet.**

***A7* The Super Bowl champion Steelers have decided to *bring back* fullback Verron Haynes for at least another two seasons.**

***A8* The slips fieldsman moved quickly to his left and then flung himself further left-wards to *bring off* a spectacular catch.**

***A9* How much money do I need to *bring over* to your house for the poker game tonight?**

***A10* If natural disasters have anything good about them, it may be the compassion they *bring out* in people.**

***Question / Response Test***

***A1* When do you have to pick John up at the airport? *I should be there at about five o'clock*.**

***A2* What are you going to buy your wife for Christmas? *A bottle of perfume*.**

***A3* How many people are coming to the birthday party? *We're expecting about 25 people*.**

***A4* What are you doing tonight? *I think I'm going to a movie with Susan*.**

***A5* How was your honeymoon? *It was great*.**

***A6* What is your favorite kind of food? *I like Italian food*.**

***A7* Who is coming to the business conference? *The management team and the personnel department are coming for sure*.**

***A8* What are your thoughts on yesterday's meeting? *I'm glad we covered the human resources' issue*.**

***A9* When are you going to the party? *We're going right after work*.**

***A10* Where is the best place to go for a drink? *The little pub around the corner has great beer on tap*.**

***Short Idioms Exam***

***A1* After their argument, John didn't know if Rick was a friend or *foe*.**

***A2* Many Christians believe your body and *soul* belong to God.**

***A3* Joanne left abruptly — without rhyme or *reason*.**

***A4* Ben estimated how much wear and *tear* the new tires could handle.**

***A5* He is head over *heels* about his new girlfriend.**

***A6* He bent over *backwards* to please his boss but the manager was never satisfied.**

***A7* Nicole's promotion and added workload kept her as busy as a *bee*.**

***A8* Mandy's children are her flesh and *blood* so they always come first on her priority list.**

***A9* On Jen and Brad's very first date, she could tell he was as cunning as a *fox*.**

***A10* Before Tom headed into the forest, he made sure he had packed his bow and *arrows*.**

***Conversations and Comprehension Test***

***A1* Boy: I want to buy a fish.**

**Woman: Do you want a tropical fish or a cold water one?**

**Boy: I want a really colorful fish. Can you show me some of the tropical fish you have?**

**Question: What is the boy looking for? *A tropical fish*.**

***A2* Ray: I need a vacation.**

**Toni: How about Mexico? I heard it's beautiful at this time of year.**

**Ray: Maybe, but I was hoping for somewhere a little cooler.**

**Question: Where does Ray want to go? *A place that has a cooler climate than Mexico*.**

***A3* Mary: Did you have fun at the barbeque last night?**

**Linda: Yes, I thought the games were a great touch.**

**Mary: Me too. I especially liked the three-legged race.**

**Question: What did Linda like about the barbeque? *The games*.**

***A4* Michael: My wife and I bought some great house plants yesterday.**

**Maria: Really. Do you have a lot of sunlight in your house?**

**Michael: No, so we bought some plants that have low-light requirements.**

**Question: What kind of plants did Michael buy? *Plants that don't need a lot of sunlight*.**

***A5* Frank: I'm going to take my wife to Table Top Mountain this weekend.**

**Mark: That sounds interesting. Is it far?**

**Frank: Not too far. It will be about a three-hour drive from here.**

**Question: How are Frank and his wife traveling to Table Top Mountain? *By car*.**

***A6* Anne: Do you know the new girl in the mailroom?**

**Richard: No, but I think she's Cathy's friend.**

**Anne: We should ask Cathy to introduce us at lunch.**

**Question: What department is the new girl in? *The mailroom*.**

***A7* Ron: Do you think the business conference went well?**

**Sarah: Yes, but next year I think the planners should include more about global technology.**

**Ron: I agree. We should know more about that.**

**Question: What area does Sarah want to include in next year's conference? *Technology around the world*.**

***A8* Harry: What time does your flight leave?**

**Deb: Our departure is scheduled for 7:45 in the morning. Could you take me to the airport?**

**Harry: Sure. We'll have to leave the city at about 5 o'clock then.**

**Deb: Sounds good.**

**Question: What time does Sue's flight leave? *7:45 am*.**

**answer: (a) 7:45 am**

**Caroline: Yes, I love Thai food. Why?**

**Axel: My in-laws are taking my wife and I out to a Thai restaurant tonight. They really like that kind of**

**food.**

**Question: Who is going for dinner at the Thai restaurant? *Axel, his wife and her parents*.**

***A10* Jane: How many people were at Brad's wedding?**

**Bruce: Oh, there must have been at least 150 people there. The reception hall was really big and it was nearly full of guests. We had a great time.**

**Jane: That's great.**

**Question: How many people were at Brad's wedding? *About 150 people*.**

***Compound words: someone, anyone, somewhere***

***A1* I asked if *anyone* wanted an ice cream?**

***A2* Did *anyone* phone me when I was out?**

***A3* You're face looks horribly familiar. Haven't I seen you *somewhere* before?**

***A4* She left the room without saying *anything*.**

***A5* I have never been *anywhere* more beautiful than Thailand.**

***A6* Who was at the party? *Everyone*. Pete, Anne. Mark, Barry, all the Pearsons, Sally Masters and Sally Bennett.**

***A7* What would you like to eat for lunch? *Anything*. I don't mind.**

***A8* Where do you want to go on holiday? *Anywhere* with a beach. I don't care where we go as long as it's sunny**

**and has got a nice sandy beach.**

***A9* I have *nothing* to say to you. Goodbye.**

***A10* I felt so embarrassed. I was sure that *everyone* was looking at me.**

***Idioms with the phrasal verb break***

***A1* After years of working for a shoddy employer I was finally able to *break away* from that company and set up**

**my own business.**

***A2* Nasa is currently in the process of trying to work out how to avoid any more of its spaceships from *breaking up* on re-entry to Earth.**

***A3* Residents living in the immediate vicinity of the prison were told to be on the look out for a group of criminals who recently *broke-out* out of gaol.**

***A4* It can be very difficult for youg couples to *break up* a marriage when there are young children involved.**

***A5* I decided to *break off* my realtionship with my girlfriendwhen I found out that she was seeing someone else.**

***A6* "Be careful not to spill the yolk when you *break open* the egg."**

***A7* A burglar *broke into* when I was away on vacation and stole of my electronic goods.**

***A8* Teachers in Sydney have decided to call a snap strike next week after negotiations with the State Government**

**over a ten per cent pay increase *broke down* early this morning.**

***A9* A rebel Labour Party MP recently decided to *break away* from his party and become and independent member for his electorate.**

***A10* I am always very worried that my car will *break down* because it is already twenty years old.**

***financial and bank expressions***

***A1* Can you please *lend* some money until we get paid next week?**

***A2* I decided to invest in the commodities market as the *interest* on offer from bank was at an all time low.**

***A3* Many retailers in Jakarta refuse to exchange purchases unless you can show them your *receipt*.**

***A4* My boss informed me that I had been nominated to *make* a sales pitch to one of our company's largest buyers.**

***A5* I saw a very good *job* advertised in the newspaper this week.**

***A6* My wife has a *part-time* job at the department store.**

***A7* The psychiatrist gave his patient a *prescription* for some medicine.**

***A8* When a fire broke out at the Louvre, at least twenty *priceless* paintings were destroyed, including two by Henri**

**Matisse.**

***A9* I must remember to fill in my tax *return* before the end of this week.**

***A10* Can you take this money to the bank and make a *deposit* for me?**

***Idioms with the phrasal verb run***

***A1* The Australian Labour Party doesn't currently have any politicians that would be capable of successfully**

***running against* the Prime Minister at the next federal election.**

***A2* Hillary Clinton has not ruled out *running for* president at the next election.**

***A3* I decided to *run away with* my girlfriend and get married when I found out that her parents didn't like me**

**because of my religion.**

***A4* My parents were very disappointed when they found out that I had *run off with* all their money.**

***A5* The *run down* apartment block failed to attact any buyers and was taken off the market so renovations could**

**be carried out.**

***A6* Many children try to *run away* from home for one reason or another at least once during their childhood.**

***A7* It's so nice to *run into* you again after all this time. I don't think I've seen you for at least twenty years.**

***A8* Can you please *run through* our marketing campaign with me one more time? I don't quite fully understand it yet.**

***A9* Our dog loves to *run after* the mail truck.**

***A10* My mum had a *run-in* with my teacher for not allowing me to go to the toilet during class.**

***Traveling Down under: How can I immigrate to Australia?***

***A1* Tourists who visit Australia without a visa will usually be *refused* entry into the country.**

***A2* The Australian government has decided to increase the number of *visas* available to skilled workers next year.**

***A3* The Australian minister for *immigration* has come under a lot of scrutiny lately for her department's decision to issue refugee status to boat people from Papua.**

***A4* Newly arrived migrants must live in Australia for a period of two years before they are eligible to become permanent *residents*.**

***A5* There has been a sharp increase in the number of boat people *traveling* to Australia in the past ten years.**

***A6* Australia is a *sovereign* country and therefore has the right to choose whether or not tourists are granted with visas.**

***A7* People with a known history of tuberculosis will automatically be *disqualified* from entering Australia.**

***A8* Australian citizens who are receiving social security benefits from the government are not permitted to *sponsor* tourists wanting to travel to Australia.**

***A9* Tourists involved in illegal activities such as drug trafficking and prostitution may have their visas *cancelled***

**permanently and be banned from entering Australia at any time in the futue.**

***A10* Retirement visas do not *lead* to Australian permanent residency or citizenship. However people with this type**

**of visa my stay in Australia for a long period of time.**

***How to describe people: attitude expressions***

***A1* My wife is always *bad-tempered* when she gets her period and becomes angry at me for no reason at all.**

***A2* Students at the school where I teach are so *reliable*. They always hand in their homework on time.**

***A3* Glenn is so *generous*. He always helps out the underprivileged people in our community.**

***A4* My little sister is so *timid* at school that she is too afraid to ask to go to the toilet.**

***A5* Never ask Phoebe to dance while her husband is looking. He always gets so *jealous* of her.**

***A6* Our new teacher is so *patient*. If we don't understand something, she goes over it again and again until we do.**

***A7* I think Indonesian people are so *friendly*. They'll always come up to you in the street and try to practice their English.**

***A8* Barry loves to talk a lot, doesn't he? In fact, I don't think I've ever met anyone quite as *chatty* as him.**

***A9* Mary's husband is so *lazy*. He never helps her with any of the chores around the house.**

***A10* Our English teacher at school is so *creative*. He is always coming up with new games that help make learning fun.**

***Comparison with as .... as***

***A1* Teenage girls smoke almost *as much as* boys in many of the villages in West Java.**

***A2* I told my son that I would take him to the circus next week *as long as* he keeps his promise not to fight with his sister.**

***A3* You need to go to the hospital *as soon as* possible. An erratic heartbeart can be very dangerous.**

***A4* Oh no! I failed all my exams last week. I'm *as good as* dead when my parents see my final report card.**

***A5* I bet you don't love me *as much as* I love you. That would be impossible!**

***A6* I will accept your marriage proposal *as long as* you promise to love me and take care of me forever.**

***A7* Rampant corruption in Indonesia will continue to happen *as long as* the government continues to deny that the problem exists.**

***A8* Many British housewives cannot understand why many British men love watching football twice *as much as* their women.**

***A9* Many anti-war protesters think that the President of the United States should withdraw his troops from Iraq *as***

***soon as* possible.**

***A10* A wise man once said that a change is almost *as good as* a holiday.**

***English grammar and vocabulary questions***

***A1* I had to keep my daughter home from school today because she had a *temperature* of 38 degrees.**

***A2* When we were in Bali last year we *stayed* at a marvelous hotel overlooking the beach.**

***A3* I usually *get* up six at 6.30 a.m. every morning.**

***A4* Good afternoon. I *want to* see the manager, please.**

***A5* I thought Nancy said she *was going to* spend the weekend with her parents.**

***A6* I was wondering if you can *teach* me to play the violin?**

***A7* Would you *take* this letter to the Post Office, please?**

***A8* I hate doing the *housework* — especially cleaning the windows.**

***A9* I got married *two* years ago.**

***A10* I'm sorry but I haven't *done my homework* today.**

***Compound words: aftermath, afterthought, afterbirth***

***A1* After experiencing too many late *afternoon* "sinking spells", The Duchess of Bedford arrived upon the idea of having tea and finger food at about 5 p.m.**

***A2* In the *aftermath* of World War I the political, cultural, and social order of the world was drastically changed in many places, even outside the areas directly involved in the war.**

***A3* I'm not convinced that the Christian *afterlife* would mean much to me if I had to lie and cheat in order to attain it.**

***A4* It is better to halt mass murder than to clean it up *afterwards*.**

***A5* The *afterbirth* is delivered during the third stage of labour.**

***A6* The fruity tones of this mild balanced brew produce a delightful *aftertaste*.**

***A7* Contrary to popular opinion, Judaism does believe in an *afterlife*, but it is not the primary focus of the religion.**

***A8* We enjoyed the rest of our lunch *afterwards*, but I think we were both pretty taken aback by the encounter we had when we first entered the restaurant.**

***A9* Childcare is currently available for Kindergarten children on a Tuesday and a Thursday *afternoon* from 1.00 p.m. to 3.00 p.m.**

***A10* The Emergency Response and Transitional Recovery Programme commenced activities in January 2005 in the immediate *aftermath* of the Tsunami disaster of 26 December 2004.**

***Idioms with the phrasal verb drop***

***A1* Many parents assume that their children will *drop behind* in school if they spend too much time playing video games.**

***A2* Children who *drop out* of school face a high risk of sexual exploitation, hazardous labor, and living in the street.**

***A3* It is not necessary to attend every class in order to participate, so please *drop in* and join the fun!**

***A4* Students who are required to pass a test to enter the 9th grade are more likely to *drop out* prior to entering 10th grade.**

***A5* A 27-year-old Canadian woman confused the weekend with a weekday and *dropped off* her 6-year-old at school on a Saturday.**

***A6* Visitors attending the annual Open House have the option of either participating in information sessions for their entire duration or *dropping in on* portions of the seminars based on their schedule and interest.**

***A7* Special ramps for picking up and *dropping off* passengers are provided at the curbs of the arrival and departure floors of each terminal.**

***A8* Unannounced visits are usual on campus, and guests are always welcome. Friends sometimes *drop in on* one another, but it is mostly relatives who visit each other, and mothers who frequently meet with their daughters.**

***A9* Please *drop in* between 4:30 and 6:30 p.m. this coming Wednesday November 16 for drinks, hors d'oeuvres, and conversation.**

***A10* Senior Constable Smith asked the suspect to *drop by* the police station at lunch time in order to answer some questions regarding his alleged involvement in a bank robbery.**

***Idioms with the phrasal verb pass***

***A1* The World Congress of Georgian Jews yesterday announced the *passing away* of their head rabbi.**

***A2* Entrepreneurs have several options when it comes to *passing on* a family business to their children.**

***A3* Don't *pass up* your opportunity to increase sales by leveraging the power of email marketing.**

***A4* Once you *pass over* Prospect Street, we will be on the right hand side of the block, directly across the street from the museum.**

***A5* If you were to *pass away* suddenly, your business could be tied up in probate court for several years.**

***A6* Lawmakers shouldn't *pass up* the chance to regulate tobacco.**

***A7* I can make myself *pass out*. I do it by taking in a deep breath and then pushing all that air down. It takes me about 15 seconds.**

***A8* Foreign companies will have to *pass round* the hat to pay for the extra costs of doing business in Indonesia.**

***A9* Approximately 27,000 — 29,000 vehicles *pass through* the Detroit-Windsor Tunnel on a daily basis.**

***A10* The *pass out* game is just a preadolescent version of autoerotic asphyxia paraphilia.**

***Airport and flight travel expressions***

***A1* Check-in counters are open two hours before the scheduled flight *departure* time.**

***A2* It is the passenger's responsibility to ensure their *passport* is valid for entry and they have fulfilled all immigration requirements in the country of destination.**

***A3* Passengers are required to produce appropriate *identification* at the check-in counter.**

***A4* Passengers are advised to be at the *boarding* gate at least thirty minutes before the scheduled departure time of their flight.**

***A5* If you fail to check in on time or fail to board the aircraft by the time the aircraft departs, the fare you paid will**

**not be *refunded* to you for any reason whatsoever.**

***A6* Children below age 12 will not be accepted for *carriage* unless they are accompanied by a person of at least 18 years of age.**

***A7* Passengers are strongly *advised* not to check in valuable and fragile items as baggage.**

***A8* Passengers are required to retrieve their *baggage* as soon as it is available for collection at their place of destination.**

***A9* It is the passenger's responsibility to *reconfirm* all outgoing flights at least 72 hours prior to departure.**

***A10* Passengers must *arrive* at the airport sufficiently in advance of the scheduled flight departure time to permit**

**completion of government formalities and check-in procedures.**

***Digital cameras, photography and picture vocabulary***

***A1* To save *battery* power, your camera will enter standby mode if no operations are performed for a preset length of time.**

***A2* Pictures stored on the *memory card* can be printed in the same way as photos taken with a film camera.**

***A3* When the *self-timer* is on, pictures are taken ten seconds after the shutter-release button is pressed.**

***A4* One key to cleaning the *lens* of your camera is not to touch it with your fingers.**

***A5* Pictures can be *printed* by inserting a memory card containing images into a printer or having prints made at a digital photo lab.**

***A6* The *flash* on your camera may not be able to light the entire subject at distances of less than 40 centimeters.**

***A7* Pictures taken with a digital camera are stored as *image* files.**

***A8* To reduce the amount of memory each image occupies, pictures are *compressed* as they are saved to the memory card.**

***A9* Pictures are stored in *folders* created automatically by the camera.**

***A10* If your camera fails to *function* as expected, you should check the troubleshooting section of your instruction manual .**

***Expressions with death, marriage and divorce***

***A1* Her father's *death* came as great shock to all those who knew him.**

***A2* Did you hear? James and Beth *got married* last week.**

***A3* Our poor old dog is *dying*. We've had him for fourteen years. He just sleeps all day long.**

***A4* The young girl screamed when she saw the *dead* body sprawled out on her living room floor.**

***A5* We had a lovely *wedding* in a small country church. The ceremony was presided over by our parish priest.**

***A6* My great grandfather's body was lost at sea in a horrific boat accident yesterday. A *memorial service* will be held for him at the Presbyterian church next Thursday.**

***A7* Helen is planning to *elope* with Michael.**

***A8* Sterility is not adequate grounds for divorce or *annulment* in New Zealand.**

***A9* Marriage ceremonies must take place *between* 6 a.m. and 10 p.m. in a room with an open door in Manitoba.**

***A10* The body of my late wife was laid to rest in a beautiful cedar *casket* adorned with twelve dozen white roses.**

***Mobile telecommunication expressions***

***A1* You can receive, display, edit and/or send text messages on any network that has a *roaming* agreement.**

***A2* It is *imperative* for drivers to exercise proper control of their vehicle at all times whilst using the mobile phone.**

***A3* Before removing the battery from your phone, please ensure that the device is switched off and the *charger* is disconnected from the handset.**

***A4* You can transfer data between two cellular phones by using the *infra red* connection located on the front of your phone.**

***A5* Recently *dialed* phone numbers, answered calls and missed calls are stored in the call log.**

***A6* Before Internet services can be accessed on your cellular phone, you need to *subscribe* to your network operator to enable the relevant configuration information.**

***A7* Cell broadcasts allow users to *receive* messages on specified topics, such as traffic, and weather information from their network operator.**

***A8* The message centre number for your network *provider* should be preprogrammed on your SIM card.**

***A9* When you receive an MMS message on your phone, the message *icon* is displayed along with a tone, illumination and/or vibration.**

***A10* Some hand phones are designed to be *compatible* with certain multimedia messaging services.**

***Idioms with the phrasal verb pull***

***A1* I was told that his chances for *pulling through* the surgery were slim and if he did make it, he was given little hope for the next 24 hours.**

***A2* "If you don't behave," my father said, "I'm going to *pull over* right here, and you can wait by the side of the road till we come and get you.**

***A3 Pulling through* this period has given me the confidence and courage to pursue anything I want to despite the hard times.**

***A4* Children should never be allowed to play in driveways because one never knows when someone may *pull in*.**

***A5* President Bush said last Saturday that *pulling out* of Iraq now is not an option and rejected calls by some lawmakers to start bringing U.S. troops home.**

***A6* The M4 dissects the Downs and the rest of the county from east to west. The noise affects a wide area either side of the motorway and can *pull down* real estate prices.**

***A7* Cyclists should always remember that motorists will frequently cross the bike lane to park and *pull in* and out of driveways.**

***A8* Rescue teams rushed to the site and started *pulling out* bodies from beneath the wreckage of the five-storied Al Ghaza hotel.**

***A9* If you experience a breakdown, you should *pull over* to the side of the road and raise the hood of your car.**

***A10* One of the most memorable images of the war was created when U.S. troops *pulled down* the statue of Saddam Hussein in Fardus Square.**

***Idioms with the phrasal verb get***

***A1* After the small talk was over, it was time for the two heads of state to *get down to* discussions concerning bilateral relations between the two countries.**

***A2* My accountant advised me that one of the best ways to *get around* paying taxes in my own country was to set up an offshore bank account.**

***A3* The high school teacher was so strict that he would not let his students *get away with* any of the stunts that they tried to pull with their previous teacher.**

***A4* Train passengers wishing to go to the football match were advised to *get off* the train at the next stop.**

***A5* By the time I *get through with* you, you will be sorry that you ever stepped foot on the face of this earth.**

***A6* The referee instructed both captains to stop their complaining and *get on with* the rugby match.**

***A7* The days when Americans can *get by* in the world on English only will soon be gone.**

***A8* Please mind your step when you *get on* the train.**

***A9* I knew that I had to *get up* early the next morning so I set my alarm for 4.30 a.m.**

***A10* Employees at the reinsurance company were finding it very difficult to *get along* with their new manager.**

***Idioms with the phrasal verb go***

***A1* Pakistani viewers will no longer be able to watch their favorite Bollywoood movies as the government has**

**decided that all Indian cable channels will *go off* the air at the end of this month.**

***A2* Would you rather *go out* for a picnic or a meal at a restaurant?**

***A3* The mayor has allowed vendors to *go back* to their old place after many of them complained of lesser income following the implementation of the night market last week.**

***A4* Rosie overslept because her alarm clock didn't *go off* this morning.**

***A5* The families of the seven astronauts lost aboard the space shuttle Columbia told NASA last Monday that space exploration must *go on*.**

***A6* Indonesia's fuel subsidies could *go over* 100 trillion Rupiah ($9.6 billion) due to high prices and fuel scarcity in parts of the world's fourth most populous country, its president said on Tuesday.**

***A7* Two out of every five companies struck by disaster *go out* of business.**

***A8 Go over* the railroad tracks, and at the traffic light, go straight. The street becomes Broad St. as you cross over Main St. Continue to the next stoplight on Broad St. and turn right onto Markham Ave. The library is the first building on the left.**

***A9* A chiropractor who claims he can treat anyone by *going back* in time to when an injury occurred has attracted the attention of State regulators.**

***A10* Earlier this morning the wind was blowing at about 25 mph and the temperature was -5 F. It was way too cold to *go out* jogging.**

***Phrasal Verbs (A to B)***

***A1* Sherri tries to *act like* Marcie all the time.**

***A2* When he tried to balance his checkbook, he found that things just didn't *add up*.**

***A3* Ken really likes Kirstie but he's too nervous to *ask her out*.**

***A4* Lenny didn't *back down* when his superior reprimanded him.**

***A5* Norman is really aggressive and sometimes he should know when to *back off*.**

***A6* Sandy wants to learn how to drive but she must also learn how to *back up* so she can get in and out of parking spots easily.**

***A7* No one at the office expected him to lose his temper and *blow up* the way he did.**

***A8* After the tragic accident, Lauren's mother had a nervous *breakdown*.**

***A9* Kathy felt a little uneasy when she found out her neighbours had a *break-in*.**

***A10* No one in the group could believe that Sally and Steve *broke up*.**

***Phrasal Verbs (B to C)***

***A1* Marty often *brought up* important issues at the meetings.**

***A2* Sue felt she should *brush up* on her math skills before she started school.**

***A3* He could feel the back of his neck *burn up* when they started talking about the tragedy.**

***A4* Candace has a bad habit of *butting in* front of others.**

***A5* Ken tried to *butter up* his teachers in order to get a good report card.**

***A6* The guard had to *call off* the dogs when Henry approached the locked gate.**

***A7* Everyone could see by the grimace on his face that he didn't *care for* the meal in front of him.**

***A8* He didn't *catch on* to new concepts easily.**

***A9* They *checked into* the hotel late last night.**

***A10* Due to his illness, he worked hard to *catch up* with his missed schoolwork.**

***Action verbs and sports expressions***

***A1* People have *competed* against each other in bowling for thousands of years.**

***A2* The French probably *invented* tennis in about 1150.**

***A3* Martina Navratilova *developed* into one of the world's greatest tennis players.**

***A4* Michael Schumacher has *dominated* Formula 1 racing over the past decade.**

***A5* Helen Moody *set* a record of eight Wimbledon singles titles.**

***A6* In Germany during the Middle Ages, people *enjoyed* bowling at village dances.**

***A7* Ellen Hanson *earned* the first singles crown at the U.S. Open in 1887.**

***A8* Mary E. Outerbridge *established* the first tennis court in New York City in 1874.**

***A9* Alethea Gibson *learned* to play tennis on the streets of New York City.**

***A10* In 1926 Suzanne Lenglen *starred* in the first U.S. professional tennis tour.**

***English prepositions exercises***

***A1* Please place the umbrella stand *beside* the door.**

***A2* You can get extra supplies *from* the stationery store.**

***A3* Eileen and Miranda have been best friends *since* third grade.**

***A4* We can do this work *without* any extra help.**

***A5* Michael stood *apart from* the other new students in his class.**

***A6* We ran five laps *around* the gym and then practiced our jump shots.**

***A7* During my study time, I came *upon* this beautiful poem.**

***A8* Will you please write about John Cabot *instead of* Abigail Adams?**

***A9* Everyone went outside the building *because of* the false alarm.**

***A10* The airplane flew *above* the storm.**

***this, that, these, those***

***A1* Look over there. *That* is the biggest pumpkin I've ever seen.**

***A2* Miriam told *that* same joke yesterday.**

***A3* Matthew, take *this* and put it over there.**

***A4* Her eyes shining, the little girl pointed to *that* piece of candy.**

***A5 Those* elephants are sleeping under the shade of the elm tree over there.**

***A6 These* are the best days of our lives.**

***A7 Those* students at the administration office want to transfer to our school.**

***A8* The pilot calmly steered us through *that* big cloud.**

***A9 That* film that dad saw last week seems like an interesting movie to watch.**

***A10* May I buy five of *those* pictures hanging over there, please?**

***Common subordinating conjunctions***

***A1* Builders use plywood in the construction of small boats *because* it is easy to shape.**

***A2* I haven't spoken with Jane *since* she moved.**

***A3* Airplanes sometimes fly to unscheduled cities *when* the weather is bad.**

***A4* Please read the book *while* it's still available from the library.**

***A5* Everybody had dessert *after* they finished eating the main course.**

***A6* The pep rally won't begin *until* the last class of the day has ended.**

***A7* Elena will groom the horse in the morning *so that* she can ride it in the afternoon.**

***A8* You will receive extra credit *if* you turn in your project early.**

***A9* The concert will end at 10.30 p.m. *unless* the audience insists on several encores.**

***A10 When* they feel threatened, dogs sometimes display aggressive behavior.**

***Reflexive and intensive pronouns***

***A1* One person who made *herself* a career based on the sea was Rachel Carson.**

***A2* Deep-sea divers wear wetsuits to protect *themselves* under the water.**

***A3* If you were a diver, you would buy *yourself* a JIM suit or helmet.**

***A4* Divers use external air supplies to enable *themselves* to breathe under water.**

***A5* Decompression sickness manifests *itself* with joint pain, and it can be fatal.**

***A6* Rachel Carson's first book, Under the Sea-Wind, described struggles sea creatures find *themselves* facing.**

***A7* Rachel Carson's life was marked with conservation efforts that we *ourselves* can learn from.**

***A8* Rachel Carson put on a diver's helmet and explored the reefs of the Florida Keys for *herself*.**

***A9* The bends occurs when divers raise *themselves* to the top too quickly.**

***A10* A diver must supply *himself* with a mixture of oxygen and different gasses.**

***Simple Present, Simple Past, Simple Future***

***A1* The candidate *impressed* many voters when she ran for governor last year.**

***A2* My father still *buys* heating oil from a company in Chicago.**

***A3* Janelle *will baby-sit* for the neighbours next Saturday night.**

***A4* When she was younger, my grandmother *worked* in a mortuary.**

***A5* The athlete *will train* with the college track team next month.**

***A6* The relative humidity usually *falls* when the temperature goes down.**

***A7* Next year we *will be* in the eighth grade.**

***A8* Her best friend *lives* in that apartment building over there.**

***A9* Last week we *delivered* 150 newspapers.**

***A10* Yesterday you *said* you would like to learn how to knit a sweater.**

***A1* A Christian should abandon all *ill will* toward the person they forgive.**

***A2* Impolite, foul-mouthed parents invariably produce *ill mannered*, foul-mouthed children.**

***A3* The president clearly felt a little *ill at ease* with some of the protesters' rhetoric, but he eventually agreed to talk to them.**

***A4* To end suffering completely, one must remove desire, *ill will* and ignorance.**

***A5* The decision of the Sri Lankan selectors to rest Marvan Atapattu for the third test match was *ill timed* and dangerous.**

***A6* Using their *ill gotten* and extraordinary financial resources and insider dealing, the oligarchs gained control over much of Russia's political apparatus.**

***A7* According to the Small Business Association (SBA), "Inadequate or *ill timed* financing is a major reason for small-business failure."**

***A8* Today's youth is far more disorderly and *ill mannered* than in the past and it is not just a minority but the vast majority.**

***A9* Some immigrants of middle-eastern descent currently living in Oregon still feel *ill at ease* after the September 11th terrorist attacks.**

***A10* The world has suffered more from the ravages of *ill advised* marriages than from virginity.**

***Idioms with the phrasal verb fall***

***A1* David Beckham's *fallout with* Sir Alex Ferguson originated from his decision to stay at home and tend his ailing son rather than attend training on that particular Friday.**

***A2* Don't always *fall back on* creating another database or a workaround program because there may actually be a better business solution for the problem.**

***A3* Frequent binge drinkers are eight times more likely than non-binge drinkers to miss a class, *fall behind in* schoolwork, get hurt or injured, and damage property.**

***A4* Student mentors catch children before they *fall through* cracks.**

***A5* The northeastern state of Assam could *fall off* the Indian map soon.**

***A6* A Brussels based think tank reported that Europe is *falling behind* Asia in terms of education and skills.**

***A7* She had no family support system to *fall back on*, and she couldn't afford daycare.**

***A8* A recent survey showed that one in three house hunters have had a property purchase *fall through*.**

***A9* Some married couples *fall out with* each other over differences of opinion on how things could or should be done.**

***A10* Deciduous trees send messages to leaves telling them when to *fall off*.**

***Idioms with the phrasal verb put***

***A1* Our daily habits often force us to *put up with* all kinds of degrading and destructive events, all in the name of keeping things comfortable or familiar.**

***A2* A Russian culture festival on Tajik territory has been *put off* indefinitely because of a local typhoid fever outbreak.**

***A3* The Government has decided to *put on hold* the recent Cabinet decision to cut the food subsidy bill by 30 per cent, following protests from a section of Congress.**

***A4 Put out* your garbage at the designated pickup point by 8 a.m. on the collection days scheduled for your area.**

***A5* It was reported that Hyundai Motor Co. will *put up* a car-assembly plant in the Philippines after the Association of Southeast Asian Nations and South Korea forge a free trade agreement.**

***A6* Sweaters are easy to *put on*, comfortable, warm and above all stylish.**

***A7* The United Nations was *put in* charge of sorting out differences among countries offering to build a Tsunami early warning system after a flood of proposals in the wake of the Indian Ocean tragedy.**

***A8* Homeowners *put out* a kitchen fire last Sunday night, only to soon notice the fire was spreading inside the walls of their home.**

***A9* French soldiers decided to *put on* a Punch and Judy show for their American counterparts.**

***A10* A Betawi couple hoping to marry last weekend were forced to *put off* their wedding ceremony until law and order had been restored in the city.**

***Reported commands: reported speech***

***A1* "Would you like to spend the weekend with us?" They *invited* her to spend the weekend with them.**

***A2* "Could you open the window please?" She *asked* him to open the window.**

***A3* "Go to bed immediately!" Mary's mother *ordered* her to go to bed immediately.**

***A4* "Don't forget to post the letter!" He *reminded* me to post the letter.**

***A5* "Park the car behind the van." The instructor *told* him to park the car behind the van.**

***A6* "Please, please, turn down the radio!" Mark's sister *begged* him to turn the radio down.**

***A7* "Don't play with the matches. They're very dangerous." The teacher *warned* the children not to play with the matches.**

***A8* "I'll give you a lift to the airport." Michelle *offered* to give her husband a lift to the airport.**

***A9* "I won't lend you any more money." Matthew *refused* to lend me any more money.**

***A10* The teacher said to her student: "You need to study harder." She *advised* him to study harder.**

***Doing business: expressions with the word business***

***A1* A *business plan* represents written documentation of the vital issues necessary to convince investors that a particular opportunity is worthy of investment.**

***A2* Whether you are looking for a job or running a company, giving out *business cards* is crucial to marketing yourskills or services.**

***A3 Business class* passengers have a lavatory reserved for their exclusive use.**

***A4* The Virginia G. Piper Cancer Center *business hours* are 8 am 5 pm Monday through Friday.**

***A5* Today, it is rare to see a *business suit* worn with a waistcoat in North America, although it is still popular among conservative-minded businessmen in the rest of the world.**

***A6* "Well here we are rapidly approaching the *business end* of the season."**

***A7* The Economics & Business Education Association represents teachers and lecturers of *business studies* and related subjects in schools and colleges throughout the UK.**

***A8* Our *businesslike* attitude is reserved entirely for the way we behave at work.**

***A9* We offer *business class* e-mail services that give you superior spam and fraud protection and a custom domain name in your e-mail, all for a reasonable price.**

***A10* Data marts can be a good way to serve the data needs of a particular set of *business end* users, allowing specialized functions such as data cleansing, joining, formatting and transformations to be performed automatically.**

***Australian: expressions that describe life in Australia***

***A1* Australia is roughly the same *size* as the United States with less than a tenth of the people.**

***A2* In a 2003 survey conducted by the United Nations, Australia came in fourth among the best *countries* in the world to live based on based on income, education and life expectancy.**

***A3* Australia is located in the Southern Hemisphere, so the *seasons* are opposite of those in the Northern Hemisphere.**

***A4* Melbourne is Australia's second largest town and was recently *voted* the best city in the world in which to live.**

***A5* Adelaide is *located* in Southern Australia and is the quintessential picture of charm with its colonial architecture.**

***A6* Perth is the most western town of Australia and holds the *distinction* of having more sun filled hours than most of Australia's other capital cities.**

***A7* Perth offers an eclectic *lifestyle* within the breathtaking backdrop of grassy parks, towering palm trees and endless waterways.**

***A8* If you're looking for a spectacular *quality* of life in a diverse country then Australia is well worth serious consideration.**

***A9* Whether you *thrive* in the fast pace of big city life or crave the tranquility of the desert, Australia is such a diverse country that you're likely to find exactly what you are seeking.**

***A10* In a world that is often turned upside down with *turmoil*, Australia still paints a picture of tranquility, a laidback lifestyle and a "can-do" attitude.**

***Facts about pizza in the US: pizza industry expressions***

***A1* Americans are the greatest *producers* and consumers of pizza in the world.**

***A2* Americans eat 350 *slices* of pizza per second.**

***A3* There are 61,269 *pizzerias* in the United States.**

***A4* Pizza is a $30 billion per year *industry*.**

***A5* October is national pizza *month* in the United States.**

***A6* The world's *first* pizzeria opened in Naples in 1830.**

***A7* Pizza Hut has over 12,000 restaurants *throughout* the world.**

***A8* Pepperoni is the pizza *topping* that Americans like the most.**

***A9* Pizza *migrated* to America with the Italians at the end of the nineteenth century.**

***A10* The popularity of pizza really *exploded* when American soldiers returned from Italy after World War II.**

***Who wants to be a millionaire?***

***A1* Many people have *fantasized* about winning a big prize in the lottery.**

***A2* For many people, their way of life is closely linked to their *economic* circumstances.**

***A3* Most people like the *idea* of not having to work.**

***A4* People who win the lottery are usually advised not to *publicize* their address and phone number.**

***A5* There are many stories about people who couldn't *learn* how to be rich.**

***A6* A sailor from Sweden won three million dollars in the lottery and handed it to *former* shipmates and strangers in the street.**

***A7* All over the world, lotteries *create* new millionaires every week.**

***A8* A 45 year old cook from Sydney *dropped dead* three weeks after winning 10 million dollars in the lottery.**

***A9* In 1989, a woman from Los Angeles won 7 million dollars in the lottery and immediately went on a *spending* spree.**

***A10* Many people *dream* about what they would do with their money if they won the lottery.**

***Pablo Picasso: expressions describing the Picasso's life***

***A1* Pablo Picasso showed his *genius* from a very young age.**

***A2* Picasso hated school and often *refused* to go unless he could take his pet with him.**

***A3* Picasso's *portraits* of people were often made up of triangles and squares with their features in the wrong places.**

***A4* Picasso died of heart failure during an *attack* of influenza in 1973.**

***A5* Picasso's work *changed* ideas about art around the world.**

***A6* Picasso was *born* on October 25, 1881 in Malaga, Spain.**

***A7* Picasso *grew up* to be one of the twentieth century's greatest painters.**

***A8* Picasso's genius as an artist was *recognized* by many people.**

***A9* When Picasso was 90 years old, he was honored by an *exhibition* at the Louvre in Paris.**

***A10* Picasso *created* over 6,000 paintings, drawings and sculptures.**

***Words in context: strong collocations***

***A1* Please take these separate lists and *merge* them into one document.**

***A2* This pet store sells rare tropical fish and other *exotic* creatures.**

***A3* I guarantee that your hot temper will *inevitably* cause you trouble.**

***A4* My teacher mumbled so softly that I could only *vaguely* understand him.**

***A5* After the terrible tsunami our oderly lives became *chaotic*.**

***A6* If the cookie recipe is complete, it will *specify* the ingredients you need.**

***A7* Peter was the best swimmer, but *ironically* he lost the final of the swimming competition.**

***A8* Our final idea for the product was much better than our *initial* one.**

***A9* After I fell down the steps, I felt unsteady and *giddy*.**

***A10* During our walk along the beach we noticed the shifting reflectons on the *undulating* surface of the water.**

***Expressions with heart: heartache, heartthrob, heartburn***

***A1* Getting over a break-up is hard to do. Instead of wallowing in your *heartache*, try to take positive steps to put your failed relationship behind you.**

***A2* Spanish singing *heartthrob* Enrique Iglesias has been forced to pull out of concerts in Hong Kong and in the Philippines because of a visa problem in Malaysia.**

***A3* I feel really blessed, you know, because a lot of people who have a *heart attack* never get any advance warning.**

***A4* Nighttime *heartburn* not only disrupts your sleep, but it may lead to other health risks such as raising your risk of cancer or aggravating asthma.**

***A5* Allow me to express my *heartfelt* sorrow at the immense tragedy that has been perpetrated upon the American people by the wicked evildoers who were responsible for the September 11th terrorist attacks.**

***A6* Palpitations are *heartbeat* sensations that feel like pounding or racing.**

***A7* Just about everyone experiences the type of grief we call *heartbreak* at one time or another.**

***A8* The UK has one of the highest rates of death from *heart disease* in the world.**

***A9* The Burgundy countryside is fast becoming the Islamic *heartland* of France.**

***A10* Bollywood *heartthrob* Hrithik Roshan pointed a finger at a gang of camera-happy Indian fans gathered to watch him shooting a film on the south bank of the river Thames.**

***Idioms with the phrasal verb knock***

***A1* I usually *knock off* work at about 4:00 o'clock and run to the station to catch the train to my next job.**

***A2* England *knocked off* South Africa in the Singapore Sevens tournament at Singapore's National Stadium, beating them 33-14 in the semi-final yesterday.**

***A3* Do you want me to *knock up* some lunch?**

***A4* A few months ago, James got a *knock on* his front door.**

***A5* The defendant pleaded guilty to providing a group of Russians with *knock-off* goods.**

***A6* Professional boxers don't wear head gear because their intent is to *knock out* their opponent.**

***A7* There wasn't much food in the cupboard, but I managed to *knock up* a meal for myself.**

***A8* People who *knock on* their neighbor's doors and ask if anyone has seen their pet instead of just calling are more likely to find it.**

***A9* A scrum is a way of restartinga game of rugby unionafter an accidental infringement such as a *knock on*.**

***A10* The Gulshan is a good honest curry house renowned for its abilitly to *knock up* a rather good curry.**

***Idioms and expressions with just: just about, just before***

***A1 Just before* the doors opened they all noticed a 5 note lying on the floor.**

***A2* Well, I am *just over* 2 months in now with my new venture and business is still going strong.**

***A3* Can I get pregnant *just after* my period has finished?**

***A4* Jack Wheeler is *just about* the most interesting man I know.**

***A5* Old-fashioned toothbrushes are *just as* good as electric ones at reducing plaque.**

***A6 Just then* the guy behind us leaned over and said, almost hysterically happy, "That's one terrific baby you've got there!"**

***A7* President Bush thanked his hosts for a warm welcome *just before* addressing the 25th annual conference.**

***A8* Holmen's Board decided on Wednesday to invest in total *just over* $500 in the Group's newsprint mill outside Norrkping.**

***A9* The bill that Congress has produced is monstrous in *just about* every way.**

***A10* Fog machines can be *just the thing* to get you into the partying mood.**

***American Presidents - William Jefferson Clinton***

***A1* Bill Clinton, whose father *passed away* a few months before he was born, wanted to be President from a very early age.**

***A2* Clinton defied his critics by surviving an *array* of personal scandals.**

***A3* Clinton *fashioned* himself as a "New Democrat" and has frequently been referred to as the "Comeback Kid."**

***A4* In 1978, at the age of thirty-two, Bill Clinton became the youngest governor in the *nation* and in Arkansas history.**

***A5* As President-elect, Clinton vowed to focus on economic issues like a "laser beam," working especially to overcome the *sluggish* growth of the American economy.**

***A6* Clinton suffered two major *setbacks* during his administration.**

***A7* Clinton's partner in his political *career* and marriage, Hillary Rodham Clinton, emerged as a key player in his administration.**

***A8* Future history books may well begin by noting that Bill Clinton was the second President to have been *impeached* by the U.S. House of Representatives.**

***A9* Clinton had a significant influence on the *direction* of the Democratic Party.**

***A10* Clinton succeeded in brokering peace negotiations in Northern Ireland between *warring* Catholics and Protestants.**

***Idioms - hard***

***A1* Poor people in Australia who are *hard up* for cash may seek financial assistance from the Salvation Army.**

***A2* Many small businesses just starting choose to accept cold *hard cash* as their only method of payment.**

***A3* My parents wouldn't permit me to listen to *hard core* heavy metal music when I was growing up.**

***A4* Yesterday I taught my daughter how to cook a *hard boiled* egg for breakfast.**

***A5* My former boss was so *hard headed* that he often refused to listen to the opinions of his subordinates.**

***A6* Applicants for the sales position are required to submit a *hard copy* of their CV by Thursday, May 17th 2006 at the latest.**

***A7* Many amateur tennis players find it much easier to play tennis on a *hard court* surface as opposed to playing on a surface that is made from grass.**

***A8* The *hard hearted* dictator refused to grant clemency to his imprisoned political opponents.**

***A9* Employees at the garment factory were forced to work twelve hour shifts as they were *hard pressed* for time to complete the order.**

***A10* James needed to go to the *hardware* store to purchase a new door for his holiday house.**

***Compound words: head***

***A1* My wife will only let me listen to classical music if I agree to wear my *head phones*.**

***A2* My father lodged an insurance claim last week because he had an accident and broke one of the *headlights* on his car.**

***A3* Jimmy wanted to go to the Halloween party in an Indian costume but was unable to find a *head dress* to complete his outfit.**

***A4* The flight from Sydney to Singapore will take two hours longer than usual this morning as the plane is flying into a strong *headwind*.**

***A5* I was very surprised to read the *headlines* in the newspaper this morning regarding the incarceration of our country's former president.**

***A6* First time entrants in this years city marathon will be given a ten minute *head start* over the rest of the field.**

***A7* I was very disappointed to find out that the new car that I wanted to buy had insufficient *headroom*.**

***A8* All flights out of Sydney's new airport were delayed last week due to extremely strong *headwind* that was blowing across the tarmac.**

***A9* Mixing spirits and beer is not a very good idea. I usually wake up with a very bad *headache* the next morning.**

***A10* We were extremely upset when we arrived at the cemetry and discovered that my late grandfather's *headstone* had been destroyed by vandals.**

***Phrasal Verbs (C)***

***A1* The couple *checked out* of the hotel early this morning.**

***A2* Randy always tried to *cheer everyone up* on rainy days.**

***A3* Most of the kids at school thought he was scared and that he would *chicken out* of the race.**

***A4* The supervisor asked everyone to *chip in* for the manager's birthday present.**

***A5* He *clammed up* when the police officers started to question him about the robbery.**

***A6* He wants to *come across* as a mean boss so his employees will work hard for him.**

***A7* Rick *came down with* a terrible cold this week.**

***A8* Lisa was *counting on* her friends to help her move.**

***A9* The new police chief is trying to *crack down* on the current drug problem in the city.**

***A10* Lawrence is trying to *cut down* on fatty foods.**

***Phrasal Verbs (D to F)***

***A1* The custody battle *dragged on* for many months.**

***A2* The architect *drew up* some blueprints for you last week.**

***A3* I *dropped in* on my friend yesterday to surprise her.**

***A4* Cathy *dropped by* her mother's house for a visit this past week.**

***A5* Bruce *dropped out* of school when he was only fifteen years old and then took on a job.**

***A6* After a lot of fuss, Rose *ended up* liking the new dish very much.**

***A7* The manager was so afraid the multi-million dollar deal would *fall through*.**

***A8* The children tried to *figure out* a way of getting to the concert on their own.**

***A9* Karen had to *fill in* for Dave while he was away on vacation.**

***A10* The couple *filled out* many forms before they could immigrate to England.**

***Phrasal Verbs (G to H)***

***A1* Rick's father and mother didn't *get along* with his grandparents and were always having disagreements.**

***A2* They rented a car so it would be easier to *get around* the new city.**

***A3* Lucy was so busy that she didn't *get around to* fixing the stereo.**

***A4* His salary is low so he's just *getting by* right now.**

***A5* He worked hard to *get in* to Berkeley this past year.**

***A6* The criminal tried to *get rid of* the evidence quickly.**

***A7* The students *goofed off* when the teacher left the room.**

***A8* You'll need to *hand in* your assignments by Friday.**

***A9* Beth's father is too proud to ask for *hand-outs*.**

***A10* Laurie decided to *hang up* after the fourth ring.**

***Phrasal Verbs (H to L)***

***A1* Two men staged a *hold-up* at the bank across the street from us yesterday afternoon.**

***A2* We still have to *iron out* the finer details about our upcoming trip to Scotland.**

***A3* Most of the service stations decided to *jack up* their gas prices after the gas war between them.**

***A4* Kevin *jumped all over* the great opportunity to be the floor manager.**

***A5* Even though he was exhausted, he *kept going*.**

***A6* Trent was *kicked out* of school for bad behavior.**

***A7* Just look at that gorgeous girl — She's a *knock out*.**

***A8* When I hit my head on the cupboard, I almost *knocked myself out*.**

***A9* The company was experiencing financial problems so they had to *lay off* fifty employees.**

***A10* Karen didn't want to *leave anyone out* she she went over the wedding list one more time.**

***Phrasal Verbs (L)***

***A1* Jeff felt as if he had been *let down* when he lost his job.**

***A2* At long last the storm is starting to look like it's going to *let up*.**

***A3* He started to *look back on* his life and then decided to take another trip.**

***A4* The rich family *looks down on* poor people in this area.**

***A5* She started to *look forward to* the upcoming trip.**

***A6* Norma promised she would *look in on* Cara's children while she was away on a business trip.**

***A7* The sheriff said he would *look into* the crime a bit more thoroughly.**

***A8* You can't tell them apart — Elena *looks just like* her mother.**

***A9* Before Sheila died from a long cancer battle, she asked her sister to *look over* her children.**

***A10* Ray hadn't seen his friend in years but he decided to *look him up* anyway.**

***Phrasal Verbs (L to P)***

***A1* I hardly ever gamble but I was *lucky* at the casino yesterday.**

***A2* He is different so many children *make fun of* him.**

***A3* The couple decided to kiss and *make up* after the day long argument.**

***A4* Even though she squinted, she couldn't *make out* what he had written.**

***A5* He decided to *make up for* his past mistakes by doing some good in his community.**

***A6* The department store has *marked up* its prices since the last time I was here.**

***A7* The items are *marked down* because the manager wants to make more room for the incoming spring line.**

***A8* Everyone laughed at the *mix up* between the twin brothers at the party.**

***A9* Billy was so tired that he was *nodding off* in class.**

***A10* Her father *passed away* when she was just a kid.**

***Phrasal Verbs (P to R)***

***A1* Emily *passed out* when she suddenly saw the burglar enter her home.**

***A2* Ken *picked out* the best fruit at the supermarket.**

***A3* Steve was always trying to *pick up* girls at the nightclub.**

***A4* The kids *pick on* Trent because he is different.**

***A5* The whole community *pitched in* to make the playground safe and aesthetic.**

***A6* After weeks of planning the escape, Sue finally started to believe they could *pull it off*.**

***A7* Jeremy didn't want to *put off* the wedding any longer.**

***A8* Kathleen felt like she had to *put up* with a lot from her family.**

***A9* That store is really expensive. It's a *rip off*.**

***A10* If you *round off* the numbers, it will be easier to calculate the estimate.**

***Phrasal Verbs (R to T)***

***A1* Heidi *ran into* an old friend while she was shopping last week.**

***A2* The corner store often *runs out of* bread near the end of the week.**

***A3* The night before the play, the crew *set up* the stage.**

***A4* The assembly line problem was a minor *set back* for the company last week.**

***A5* The girl with the purple hair wants to *stand out* from the group.**

***A6* Bob's father taught him to be firm and to *stand up* for what he believes.**

***A7* People are getting tired of Seth because he always *shows up* late.**

***A8* The "T" in the acronym *stands for* Time.**

***A9* Kelly *takes after* her mother. They have many of the same interests.**

***A10* Leslie decided to *take off* early from the party.**

***Phrasal Verbs (T)***

***A1* I decided to *take up* organic cooking.**

***A2* Kristie was *ticked off* at Matt because of the things he said to her last week.**

***A3* Marg wanted to *throw out* the old sofa but her husband couldn't part with it.**

***A4* Leila was feeling blue so she went shopping to *try on* some new outfits.**

***A5* Samantha was late for the basketball *try out*.**

***A6* Bryan tapped Pauline on her shoulder so she would *turn around* and see the parade approaching behind them.**

***A7* The teacher asked her students to *turn in* the assignments by Friday at noon.**

***A8* John tried to ask Cara out on a date but she *turned him down*.**

***A9* Keira can't bear people who can't make up their minds and is *turned off* by procrastinators.**

***A10* Chris thinks dark hair is a real *turn on*.**

***Phrasal Verbs (T to W)***

***A1* Kevin *took down* all of the information and then gave the note to his wife so she could put it into a computer file.**

***A2* Ethan asked his girlfriend to *turn up* the music so he could clearly hear the music they were listening to in the car.**

***A3* Krista *waited on* her ill husband all day long.**

***A4* Neil liked to *wake up* early on Saturdays.**

***A5* Rayleen *watched out for* her little brother all the time.**

***A6* Chris was afraid the inexpensive tires would *wear out* quickly.**

***A7* Lilly likes to *work out* early in the morning so that she's fit for work.**

***A8* Rob looks *worn out* because he's working two jobs at the moment.**

***A9* We are getting close to *wrapping up* the meeting so are there any final questions or concerns?**

***A10* Jim didn't have much time to *write up* the contract.**

***Idioms about Animals***

***A1* Beth is so afraid of flying. I think she should stop being such a *scaredy cat*.**

***A2* My parents *had a cow* when my teacher called them and told them about my poor grades.**

***A3* Everyone told me I'd be *swimming with sharks* if I took that job on Wall Street.**

***A4* A *little birdie* told me it is your anniversary today. How many years is it now for you two?**

***A5* During the monsoon season, it rains *cats and dogs* for nearly one whole month.**

***A6* The suave salesman looked nice but when he told us about the 0% financing, the deal seemed a little *fishy*.**

***A7* Hollywood is so competitive that it seems like a *dog eat dog* world, doesn't it?**

***A8* He's so nervous. I wish for once he'd stop being such a *chicken*.**

***A9* My little girl copies everything I say. She's like a little *parrot*.**

***A10* Everyone notices Rob's wife when she walks into a room. She's pretty and *foxy*.**

***Idioms about Food***

***A1* Ethan's teachers told him he is the 'cream of the crop' of his graduating class. What does 'cream of the crop 'mean?**

***A2* His drama coach 'egged him on' so he'd go onto the stage and perform as well as he did during the rehearsals. What does "egged him on" mean? *To encourage someone*.**

***A3* Keira felt like tennis was 'her cup of tea.' What does 'her cup of tea' mean? *That it's a perfect match for her*.**

***A4* Ray was as 'cool as a cucumber' about his exam because he studied all week for it. What does 'cool as a cucumber' mean? *To be very calm and relaxed about something*.**

***A5* Everyone knew that the politician had his 'finger in the pie' of many businesses around the city. What does 'finger in the pie' mean? *To be involved in something*.**

***A6* Most of Kim's teachers wanted her to 'use her noodle' more when it came to exam time. What does 'use her noodle' mean? *To think more*.**

***A7* "'In a nutshell', the problem was caused by a faulty wire," said the experienced electrician. What does 'in a nutshell' mean? *To be concise about something*.**

***A8* The trial turned out to be 'a hot potato' that everyone at the table was thinking about. What does 'a hot potato' mean? *A topic that is very controversial*.**

***A9* The king was so rich, arrogant and mean that when he was overthrown by his people, most of his subjects thought it was about time he 'ate some humble pie.' What does to 'eat humble pie' mean? *To accept shame*.**

***A10* Mary was going through a rough time and her family felt like they had to 'walk on eggshells' around her. What does to 'walk on eggshells' mean? *To be very cautious and/or sensitive about something*.**

***Prepositions of Time and Date (1)***

***A1* I wouldn't want his shift — he has to wake up *at* 3 am everyday.**

***A2* Mandy can't wait for snow because she wants to go skiing *in* the winter.**

***A3* I don't know what time they'll be back this evening, if at all. It all depends on the road conditions today.**

**answer: (c) (none)**

***A4* We hope there won't be much snow this year but you never know.**

**answer: (b) (none)**

***A5* Last year, the weather was really bad. This year, the forecast is better.**

**answer: (b) (none)**

***A6* I have to go for a check-up next week. I go for a check-up once a year.**

**answer: (c) (none)**

***A7* I called in to make an appointment and I can see the doctor *at* 3 pm. Can you come with me?**

***A8* I'm meeting an old friend for lunch *at* noon. I haven't seen her for a long time.**

***A9* I don't have any plans *for* Thanksgiving Day because my entire family lives overseas.**

***A10* I'm going to my parents' house in Maine. What are you doing *on* Christmas Day?**

***Prepositions of Time and Date (2)***

***A1* Yesterday, I went shopping and found some great outfits for spring.**

**answer: (c) (none)**

***A2* The meeting is *on* Monday morning at 9:30 am sharp. Don't be late.**

***A3* My birthday is *in* April. Can you come to my birthday party?**

***A4* I love swimming *in* the summer months I usually swim at outdoor pool as much as I can and sometimes we go the lake.**

***A5* I'm going hiking *on* the weekend. Do you want to come?**

***A6* After our hiking trip, I'm going to be really sore *on* Monday morning.**

***A7 In* three weeks, I'm going on a camping trip. We're going to a really scenic spot.**

***A8* The day after tomorrow, I'm going to Bora Bora. I can't wait!**

**answer: (c) (none)**

***A9 In* 2002, I got a promotion and I'm hoping for another one this year.**

***A10* Someday, *in* the future, we're going to build the house of our dreams.**

***Prepositions of Time and Date (3)***

***A1* Yesterday, we went to the Royal Alberta Museum they had some really interesting exhibits.**

**answer: (c) (none)**

***A2* We're going to the Botanical Gardens and tomorrow, we're planning to see some more aspects this city has to offer.**

**answer: (b) (none)**

***A3 In* two weeks, the project should be complete. I hope our clients approve of the new format.**

***A4* I finished a very important project two months ago. It was really intense because of the cutting edge technology we used.**

**answer: (b) (none)**

***A5* My vacation starts *on* July 3. Wendy will fill in for me while I'm gone.**

***A6* I like to eat breakfast *in* the morning but today I had to skip it because I had an early meeting with the Board of Directors.**

***A7* I love going for walks *in* the spring everything is so fresh and beautiful.**

***A8* I'm going to finish reading this great book today — it's really captivating.**

**answer: (c) (none)**

***A9 In* 2004, I'm getting a raise so we'll be able to afford more things like tropical vacations.**

***A10* We're going for dinner at a great Italian restaurant tonight. It's not far from here.**

**answer: (a) (none)**

***Prepositions of Time and Date (4)***

***A1 In* the seventeenth century, artwork in Europe was quite different from what you see today.**

***A2 On* Valentine's Day, I'm taking my girlfriend to a wonderful spot it's really remote and romantic. I hope she likes it.**

***A3* One week ago, she was told she couldn't have any more time off.**

**answer: (b) (none)**

***A4* Next month, I'm expecting my family to visit from the Virgin Islands.**

**answer: (b) (none)**

***A5 On* Saturday night, we went to a great movie and then had supper with the Johnsons.**

***A6 On* Independence Day, we always go to the fair and watch the fireworks at 11 pm.**

***A7 On* Wednesday night, I'm going to take the staff out for dinner.**

***A8* Tomorrow evening, we're going to have a surprise birthday party for Mitch.**

**answer: (a) (none)**

***A9 At* midnight, the tradition is to sing a traditional song to ring in the New Year.**

***A10 In* 2005, I finished my degree and now I'm working with a small accounting firm.**

***What Comes Next? (1)***

***A1* What I'll do now is *up to me*.**

***A2* I'm very tired so I think I'll *turn in*.**

***A3* It must be at least a year since *you were here*.**

***A4* I just don't follow a single word — I'm afraid it's all *Greek to me*.**

***A5* I'm desperate. All I need really is someone to *give me a hand*.**

***A6* I'm sorry that's not fair. It's no good *blaming me*.**

***A7* As far as I'm concerned they can all go *jump in the lake*.**

***A8* If you must talk, do it quietly *I beg you*.**

***A9* Did you hear that noise? I'm sure there must be *a burglar in the house*.**

***A10* All I ask is that you *give me just one last chance*.**

***What Comes Next? (2)***

***A1* I can't make head nor tail of this — *it's utter rubbish*.**

***A2* I don't know about you but I'm so hungry *I could eat a horse*.**

***A3* You don't have to shout *I'm not that deaf*.**

***A4* I have tried, honestly but *I just can't get through to her*.**

***A5* If I had the chances you have, *I'd simply grab them*.**

***A6* If you can't get this right, then *there's no hope for you*.**

***A7* If the situation's that bad I suggest *you sell up*.**

***A8* They realised that the police had them cornered and *they gave themselves up*.**

***A9* There's no rush for an answer so just *take your time*.**

***A10* We can safely say that the business is now concluded so *that's it*.**

***What Comes Next? (3)***

***A1* I wouldn't hesitate to accept that offer. If it were me *I'd bite his hand off*.**

***A2* There are several ways of looking at this and *you'll have to choose*.**

***A3* Nobody's going to call me names and *get away with it*.**

***A4* You can't agree with both of them *make your mind up*.**

***A5* Don't worry about not getting enough support *I'm with you all the way*.**

***A6* If you could be serious for just one moment *I'd appreciate it*.**

***A7* Nobody ever got in his way *he'd just walk all over them*.**

***A8* You're not telling me you didn't laugh once *I bet you did*.**

***A9* Don't worry what other people think *just take no notice of them*.**

***A10* We're having a barbecue next week, *will you come*?**

***What Comes Next? (4)***

***A1* It's getting very late *I'll have to hurry*.**

***A2* If we leave it any longer, *we'll miss the train*.**

***A3* There is a deadline, I'm afraid, *so you mustn't dither*.**

***A4* We should have been there 2 hours ago, *so we're well behind*.**

***A5* If we leave this minute, *I'm sure we'll make it*.**

***A6* They arrived in the middle of the night *because their flight was delayed*.**

***A7* As the old saying goes: *He who hesitates is lost*.**

***A8* They should have arrived by now. I wonder *what has kept them*.**

***A9* I'm being as quick as I can. Just don't *bug me*.**

***A10* I'm giving you your last warning. If you're not ready in five minutes, *you're on your own*.**

***What Comes Next? (5)***

***A1* Do you mind repeating that? I didn't quite *grasp it the first time*.**

***A2* Did you follow all that? Answer: *No, my mind's a complete blank*.**

***A3* Did you get that? Answer: Well, not really. *Could you run that past me once more*?**

***A4* I don't know about you but I can't make sense of this at all. Answer: *Me too, I'm just out of my depth*.**

***A5* You look a little confused. Do you know *what I'm on about*?**

***A6* I hope it's all clear now, isn't it? Answer: No, *you've lost me there*.**

***A7* If you want us to follow your argument I suggest you *use less complicated words*.**

***A8* Promise me that at least you'll try this exercise, won't you? Answer: *I'll have a go*.**

***A9* What do you make of this test? Answer: It's quite *beyond me*.**

***A10* If you can't actually say the words then why don't you try *singing them*.**

***Newspaper Headlines***

***A1* Some people only read the *head* lines in a newspaper.**

**answer: (d) head**

***A2* You should always check the sell *by* date of things you buy in the supermarket.**

***A3* When the building was completed, all the workers were paid *off*.**

***A4* The boss was good enough to *overlook* my mistake.**

***A5* It is always *embarrassing* when you misunderstand the customs of other countries.**

***A6* Newspapers are *delivered* to people's doors every day.**

***A7* In her speech she expressed her *gratitude* for all the help she had been given.**

***A8* In *short* nothing much happened at the meeting.**

***A9* At the end of the speech the whole assembly gave the speakers a standing *ovation*.**

***A10* Politicians pretend to ignore opinion *polls*.**

***Learning tips and instructions***

***A1* Start reading the story from page 4 and then go on until you *reach* the end of the chapter.**

***A2* Answer the questions at the back of the book and make *sure* that you check your answers carefully.**

***A3* The whole purpose of all these exercises is to *test* your knowledge of grammar and vocabulary.**

***A4* A useful way to *increase* your vocabulary is to read as much as possible.**

***A5* You don't have to read just novels but also newspapers so that you can see examples of *idiomatic* language.**

***A6* Another important activity is to *practise* your spoken language.**

***A7* If you can *afford* the cost of travel, there is of course no substitute for visiting the country itself.**

***A8* Try to *persuade* a native speaker to talk to you so that you can record the conversation.**

***A9* Play the tape back as many times as you like and *repeat* everything that the native speaker has said.**

***A10* If you manage to do all these things, it won't be long before you find yourself speaking the language *fluently*.**

***Phrasal Verbs***

***A1* If you want to join that club, you have to *fill out* a form and send it to your secretary.**

***A2* Don't worry we'll have to wait a little longer because I'm sure he'll *turn up* soon.**

***A3* Last week I *came across* that book you wanted in a small shop.**

***A4* What you have to do is to *think up* a new idea that will enable us to make a lot of money.**

***A5* I need to find some kind of chemical that will *keep down* the weeds in the garden.**

***A6* When spring comes, people often feel inclined to *do up* their houses.**

***A7* The time has now come when it will be necessary to *see about* making a plan.**

***A8* It's easy to see from the way the garden is looking that winter has *set in*.**

***A9* You need not worry that you'll be left on your own because I'll always *stand by* you.**

***A10* You can tell by the way she talks and behaves that she *takes after* her mother.**

***Time Expressions (1)***

***A1* There's no need to worry we shall get to the station long before the train leaves as we have *bags* of time.**

***A2* The concert doesn't start at least an hour and so we have time to *kill*.**

***A3* The station isn't far away and the train leaves in about ten minutes so there is no need to worry — we have time to *spare*.**

***A4* The problem is he has no work to do and with time on his *hands* he is likely to get into trouble.**

***A5* I told him time and *again* not to do it but he takes no notice.**

***A6* I always like to get to an appointment in *good* time.**

***A7* It's *about* time she learnt to look after herself.**

***A8* We're not living here for good but just for the time *being*.**

***A9* Time *flies*, it's difficult to believe that we've been here all day.**

***A10* Time will *tell* whether we have made the right decision.**

***Time Expressions (2)***

***A1* The business has lost a lot of orders recently and is going through a *thin* time.**

***A2* The railways system is very efficient as the trains always arrive *on* time.**

***A3* My opinion is that they don't know what to do and are merely playing *for* time.**

***A4* You can tell just looking at their out of date equipment that the company is well *behind* the times.**

***A5* His invention showed that he understood what was going to happen in the future and proved he was *ahead* of**

**his time.**

***A6* You can tell she has hit the *big* time because of the huge car she drives.**

***A7* If you really want to send that letter off today, it's *high* time you went to the post office.**

***A8* The orchestra are meant to *keep* time with the conductor.**

***A9* If you want to grow as a business and attract new customers you must *move* with the times.**

***A10* The parcel eventually arrived six weeks later, and not *before* time!**

***Interviews and Jobs***

***A1* Before you start applying for any job, you must be absolutely sure you have the right paper *qualifications*.**

***A2* In advance of drawing up the job specification and advertisement, you have to sit down and work out the *profile* you have in mind for the ideal employee.**

***A3* As soon as the *candidates* arrive, it will be your job to show them round the work place and give them a general history of the company for which they want to work.**

***A4* At the moment the company is doing an extensive advertising campaign with a view to *recruiting* new staff.**

***A5* After you've read the details of the job, made some notes and written a draft letter, check the details, write the final letter and then *submit* your application.**

***A6* I think you were asking too much of that new member of staff when you expected her to *come up* with a cost cutting scheme.**

***A7* I think that you've chosen a very good area of work to seek employment in because I've heard that jobs are *abundant* there.**

***A8* Interviewing applicants for an important job can be a very time *consuming* process but it's worth it in the end.**

***A9* When you are interviewing someone, it is obviously necessary to ask questions relevant to their job experience but discussing someone's other *accomplishments* is also useful.**

***A10* We can offer you a salary that will be *commensurate* with the duties and responsibilities that the job demands.**

***At the Doctors***

***A1* As soon as the doctor looked at her, he was able to *diagnose* the cause of her frequent headaches.**

***A2* Treatment of this particular disorder was beyond the doctor's capability and he *referred* the patient to a specialist.**

***A3* He left the surgery feeling a lot better than when he arrived because the doctor had reassured him that his condition was not *serious*.**

***A4* The doctor took out of her bag an unusual *instrument* but promised her young patient that it would not hurt her.**

***A5* I must confess I feel much better today, as I have found that the medication prescribed has been most *effective*.**

***A6* Under the policy of the new health regulations if you decide to cancel your *appointment* and don't notify the surgery, you will be fined.**

***A7* Before she was allowed to leave the hospital, a physiotherapist had to *assess* the extent of her mobility.**

***A8* The treatment has proved very successful but to check progress he has to arrange to visit the doctor's *annually*.**

***A9* It is much easier to *prevent* an illness than it is to cure it.**

***A10* Before they could start any kind of treatment, they had to write to the previous hospital in order to obtain her *records*.**

***Mistaken Identity***

***A1* Interviewer: Perhaps you could start by telling us why you've *applied for this job*.**

***A2* Candidate: I think the main reason is because I like working in *the open air*.**

***A3* Interviewer: You mean you like the idea of an office with *air conditioning*.**

***A4* Candidate: I'm sorry I don't understand what you're *on about*.**

***A5* Interviewer: I should have thought this was *pretty obvious*.**

***A6* Candidate: Not to me, *it isn't*.**

***A7* Interviewer: I think there must be a mistake, I *take it you're Mr Johnson*.**

***A8* Candidate: I'm Mr. Jensen. I'm afraid it's a case of *mistaken identity*.**

***A9* Interviewer: So you're not after the job of guardian, *I presume*.**

***A10* Candidate: No, sorry as I said I like working outside, I want to be a gardener, *if you don't mind*.**

***Letter Writing (1)***

***A1* Dear Sir, I am writing this letter to describe the *problems* I've been having with one of your products.**

***A2* I am referring to your lawnmower *described* in the catalogue as 'Supercut'.**

***A3* To begin with I would like to take *issue* over the name itself.**

***A4* 'Super' to my mind suggests *excellence*, which it does not possess.**

***A5* 'Cut' I should have thought was an essential *requirement* of any lawnmower.**

***A6* Unfortunately this does not *apply* to 'Supercut'.**

***A7* The first time I tried to use it, your lawnmower simply *rolled* over the grass but did not cut it.**

***A8 Admittedly* the grass was flat but it was still as long as when I had started.**

***A9* What I would like you to do is to pay me *back* my money and take 'Supercut' away.**

***A10* Finally I want someone to come and cut my grass at your *expense*.**

**Yours faithfully, Herb Grass.**

***Letter Writing (2)***

***A1* Dear Charles I thought it was *about* time I wrote to you and told you what I've been up to.**

***A2* My main news is that Mary has at long last *consented* to marry me.**

***A3* She puts it another way and says she will be able to make an *honest* man of me.**

***A4* And now I come to a very important *favour* I want to ask of you.**

***A5* Putting it *simply* I should be delighted if you would agree to be my best man at our wedding.**

***A6* I can *assure* you that the duties are not in any way complicated.**

***A7* In fact you could not possibly say that the job of best man is at all *arduous*.**

***A8* This brings me to another point: why aren't you and Sara tying the *knot*?**

***A9* After all why should you two continue to be free and I have to give up my *liberty*?**

***A10* Let me have your *response* as soon as possible.**

**Your old friend, Mick.**

***Letter Writing (3)***

***A1* Dear Sir, having read your advertisement, I should like to *submit* this letter as my application for the post of marketing manager.**

***A2* As you will see from my *attached* C.V., I am currently working as a waiter.**

***A3* You may think that this is a *peculiar* job for someone who is applying for a marketing post.**

***A4* Perhaps I should explain the *underlying* reason for working in a restaurant as a waiter in preparation for a marketing job.**

***A5* As I see it, a restaurant is a market and it is the job of a waiter to *tempt* the clients into choosing products from the menu.**

***A6* I am sure I could very easily *fulfill* all the requirements of the job.**

***A7* For example some of my clients cannot decide whether to have *fresh* fruit or tiramisu.**

***A8* On such an occasion like that I market well and always make them *select* the one we have most of.**

***A9* I am sure I could *transfer* my skills as a waiter to the tasks that are needed for your advertised post.**

***A10* Finally I look forward to *hearing* from you and as you will understand I don't want to 'wait' very long.**

**Yours faithfully,**

**I.A.M. Hopeful.**

***Letter Writing (4)***

***A1* Dear all, just to let you know that we reached our *destination* after a dramatic start.**

***A2* I could say that we are having a wonderful time but that would be *far* from the truth.**

***A3* Everything started to go wrong the moment we arrived at the airport because of the industrial *action* taken by the baggage handlers.**

***A4* These baggage handlers had decided they didn't want to *load* our cases on to the plane.**

***A5* The result of this was that we were held *up* for six hours in the departure lounge waiting for the end of the dispute.**

***A6* By the time the plane took off as you can *imagine*, we were all tired, hungry and miserable.**

***A7* When we eventually arrived at the hotel, we had to *sort out* our luggage at reception.**

***A8* The big problem was that our luggage wasn't there — it had simply *disappeared*.**

***A9* Our first day was spent in the local shops *purchasing* all the things that we believed we had brought with us.**

***A10* On the last day of our holiday the manager of the hotel greeted us *beaming* from ear to ear to inform us that our luggage had arrived at reception!**

**See you soon**

**Meggy and Tom.**

***Flying across the Channel***

***A1* Do you have any idea what BASE jumping *means*?**

***A2* Apparently it is an *acronym* where the letters in the word are the first letters of a group of words.**

***A3* In other words the letters *stand for* building, antennae, span and earth, all of which you can jump from.**

***A4* Felix Baumgartner recently basejumped out of a plane 9,000 metres *above* Dover, a port on the south coast of**

**England.**

***A5* He intended to *fly* across the channel with a parachute and land on the coast of France near Calais.**

***A6* He started very early in the morning so that he was able to *avoid* commercial flights.**

***A7* During the flight his supporters *claim* that he will have reached 200 kmh.**

***A8* The fact remains that he *survived* and managed with the help of oxygen supplies to complete the crossing in**

**ten minutes.**

***A9* He created a new *record* and joins Louis Bleriot, the first to fly across the channel in 37 minutes and Matthew**

**Webb, the first to swim across in 22 hours.**

***A10* These are amazing achievements but if like me you want comfort, warmth and food on the journey, take the ferry crossing *lasting* 90 minutes.**

***Teaching your Wife to Drive***

***A1* Teaching someone to drive is one of the *scariest* experiences you can have.**

***A2* You sit in the passenger seat and *instruct* your learner to do what you would normally do.**

***A3* The problem is that if your learner doesn't understand, you can both end up in the *ditch*.**

***A4* The situation is more *complicated* if the learner is a member of your family.**

***A5* If this relative is also your wife, then things become even more disastrous because it could end in *divorce*.**

***A6* The secret of being a good driving teacher is never on any occasion to lose your temper or your *head*.**

***A7* If you do lose one of them or both, your learner will lose confidence and also lose *control* of the car.**

***A8* In my *case* none of this happened — all I did was shout and scream, which made me feel better.**

***A9* I am proud to say that I taught my wife and my two sons and they all *passed* first time.**

***A10* The only *mystery* to me is as they were successful on the first attempt, how come some years before it had taken me four tries!**

***One is always going to lose...***

***A1* Building Societies currently find themselves in a *precarious* situation because they try to please the savers**

**and also the borrowers and yet one group is always going to lose.**

***A2* Whenever there is a meeting between the finance minister and the governor of the bank, people start asking questions and rumours *abound*.**

***A3* Invariably if interest rates go up, the building societies pay more to their savers and borrowers complain at the increase they have to pay and maintain the societies are *mishandling* their affairs.**

***A4* Chief executives then start making pleasant speeches and smile a lot because they want to *assuage* the concerns of their borrowers.**

***A5* Months go by and most people forget their problems and get used to the idea of paying more and then talks**

***resume* and the whole process starts all over again.**

***A6* The government then has to show that it is involved in the whole business of saving and lending and tries to**

**convince everyone that it is *supportive* of both savers and lenders.**

***A7* The government next announces that measures are due to come into *force* that will change the whole process.**

***A8* They say this but then the difficulty is trying to find out when the measures are coming into effect and when they will be *ratified*.**

***A9* This is all very disappointing for the *would-be* house buyer who doesn't really know what's going to happen next and how much the interest rate will be.**

***A10* Our poor potential buyer reads the papers, watches the television news and gets excited at the prospect of**

**another meeting of the financiers but in the end nothing of *note* comes of it all.**

***A Public Figure***

***A1* Imagine an *embattled* public figure attacked by press and public, who is facing an inquiry into allegations of having obtained money by deception.**

***A2* Any arguments he put up in his defence were regarded as a *smokescreen* by people who were determined to see him convicted.**

***A3* People tended not to believe a word he said and maintained that his protestations of innocence were wearing a bit *thin*.**

***A4* There was very strong support for the police who were determined to *curb* this kind of crime.**

***A5* The press had been *prompted* by an unknown source to make as much publicity about him as they could.**

***A6* His agent spent a lot of time *briefing* the press on his background in the hope that they would present a balanced view.**

***A7* Views as to his guilt or innocence even before the trial started *ranged* from utter conviction that he was guilty to wild support for his innocence.**

***A8* Gradually however as the days went by even his greatest supporters were beginning to *desert* him.**

***A9* Then two days before the trial was due to start, new evidence came to *light* proving he was totally innocent.**

***A10* By then of course it was too late because the damage had already been done to his career, which *overshadowed* everything else he did for the rest of his life.**

***State Secrets***

***A1* We often hear that such and such a piece of information cannot be released into the public *domain* in the interest of national security.**

***A2* Journalists however love to get hold of a story somehow but they run the risk of facing a *backlash* if they break the official secrets act.**

***A3* When there is a *high profile* inquiry taking place, the rush to get more details is intense.**

***A4* The more the authorities try to conceal what is happening, the more it fuels *speculation* about what might be happening.**

***A5* Sometimes a journalist will get hold of sensitive information knowing that he will get *savaged* by government agencies if he dares reveal it.**

***A6* The person in charge of the enquiry will occasionally *signal* what can be disclosed in newspapers.**

***A7* Once this disclosure is *highlighted* it's the job of the journalist to follow it through to a satisfactory conclusion.**

***A8* Mind you it has to be a convincing article because the reading public can soon see through the *transparency* of a weak argument.**

***A9* The question must always be in the mind of the writer whether what is being written is likely to *pose* a threat to the safety of the community at large.**

***A10* The last possible thing that anyone wants to happen to their country is to turn it into a *haven* for troublemakers.**

***The News***

***A1* Here is the news read by Alan Townend. Today the Government is *unveiling* plans for a new scheme to help society.**

***A2* The idea behind the scheme is to try and *curb* stealing in the country.**

***A3* The scheme will be *introduced* into the school curriculum at the beginning of next academic year.**

***A4* Children will be taught to respect other people's property and *belongings*.**

***A5* If child A steals child B's exercise book, child A will have to stand up in front of the school and *confess* to being a thief.**

***A6* The Government *spokesperson* said the Prime Minister was sick and tired of papers disappearing from his office.**

***A7* Last week the Prime Minister had to give an important address to an international *assembly* when he found his speech had disappeared.**

***A8* This was of course very embarrassing for the P.M. and *instead* of the speech he told funny stories.**

***A9* The worst part of the incident was that the audience did not see the funny *side* of his stories.**

***A10* I regret I cannot continue with the news because someone has *misappropriated* the next page.**

***Talking through his hat***

***A1* I do take my hat *off* to the new director for having pulled the company back from bankruptcy.**

***A2* Whatever you do take no notice of him because he's not thinking straight — he's talking *through* his hat.**

***A3* It was one of those society weddings you know when the men wear *top* hats and tails.**

***A4* I hope you can keep a secret because I'd like you to keep this information *under* your hat.**

***A5* At last she's made her mind up and decided to throw her hat in the *ring* and become a candidate.**

***A6* I don't think she stands a chance in the election and if she does win, I'll *eat* my hat.**

***A7* You simply can't trust that politician because he changes his mind every five minutes at the *drop* of a hat.**

***A8* If you want to keep up with the latest fashion, you shouldn't wear that — it's *old* hat now.**

***A9* In view of the special efforts our coach driver has made today, I think it would be nice to *hand* round the hat for him.**

***A10* In his present job there are so many different responsibilities involved that he has to *wear* several hats.**

***Consider this***

***A1* The most difficult part for the salesperson is to *convince* potential customers of the usefulness of the product.**

***A2* If you want to get the best out of your sales force, they must believe in the product and be *inspired* enough to promote it vigorously.**

***A3* A *satisfied* customer will always return to the same firm and buy again.**

***A4* That style of dress was once considered to be a *fad* but now it is coming back into fashion.**

***A5* One of the first things to do when you want to *market* a new product is to ascertain its potential demand.**

***A6* The main business interest at the moment is to watch the supermarkets *competing* for the same clientele.**

***A7* Our sales meetings were reduced to once a fortnight because the weekly meetings were not considered to be *productive* enough.**

***A8* Her ability to *consume* facts and figures quickly was the main reason for her rapid rise in the business.**

***A9* The success of our website is due to the fact that customers can *compare* different prices for the same article.**

***A10* If you want to keep *current* with the latest developements in your field, you have to read the relevant magazines.**

***Scandal***

***A1* Mathew Smith was a highly respected member of parliament with no *stain* on his character.**

***A2* At least that's what he thought until the press started trying to *dig* up something about his past.**

***A3* Apparently when he was still at school, he didn't have a ticket for his train journey one day and he was *fined*.**

***A4* This piece of information was discovered by one keen local reporter and was *blown* up out of all proportion by the national press.**

***A5* Headlines appeared maintaining that Mathew was a dishonest *lying* thief.**

***A6* Other papers asked the question: How can we trust our politicians if they *cheat* on society?**

***A7* There was even talk that incidents like this one could *topple* the Government.**

***A8* The Prime Minister called Mathew in to talk to him and said he couldn't tolerate any *whiff* of scandal in his Party.**

***A9* At last Mathew decided to speak *up* for himself and tell the truth.**

***A10* The reporter had got it *completely* wrong because he found his ticket and he wasn't 'fined', he was simply 'fine'.**

***You have to go***

***A1* My job has gone because my boss has *fired* me.**

***A2* I shan't be working tomorrow because I've just been given the *sack*.**

***A3* I was *dismissed* this morning and had to empty my desk this afternoon.**

***A4* I was handed my *cards* yesterday and so today I'm looking for a new job.**

***A5* The company decided to get *rid* of me last week and so I had to leave.**

***A6* I have been made *redundant* because my work here is no longer needed.**

***A7* The firm has decided to *downsize* which means they don't want me.**

***A8* They told me to go because I was said to be *surplus* to requirements.**

***A9* It was quite clear they didn't want me because I was told not to *bother* to come back to work tomorrow.**

***A10* No, I didn't ask the boss for more money today because he gave me one month's *notice*.**

***Speed***

***A1* There was absolutely no hesitation on her part and quick as a *flash* she paid the bill.**

***A2* As a child he had no problems learning foreign languages mainly because he was very quick on the *uptake*.**

***A3* He just couldn't play fast and *loose* with his employees any longer simply because they never knew where he was.**

***A4* He *pulled* a fast one at the entrance because he handed over 4 tickets although there were 5 of them entering the exhibition.**

***A5* Since he left the army, he misses the excitement and danger and still wants to live life in the fast *lane*.**

***A6* You'll have to be quick off the *mark* if you want to buy one of those houses because they're selling very fast.**

***A7* He's one of the *get* rich quick fraternity who believe in making money as quickly as possible.**

***A8* He sees financial gain everywhere and never misses an opportunity to make a fast *buck*.**

***A9* Now that the company has made its first million, there's no stopping it and it's full *steam* ahead.**

***A10* I appreciate your hard work but sometimes you're so fast that you miss the details and I think it's a case of more *haste* less speed.**

***Up in the Clouds***

***A1* Have you noticed how much more the price of petrol is today? It's really sky *high* now.**

***A2* I was asked how many tests I would write and I said the sky's the *limit* — in other words as many as possible.**

***A3* Her boss thought she was wonderful and always *praised* her to the skies.**

***A4* I simply don't believe the scheme will ever succeed, it's just *pie* in the sky.**

***A5* Question: What do they call those huge buildings in New York? Answer: They're called sky*scrapers*.**

***A6* You can see the sun if you look at the roof through the sky*light*.**

***A7* It's a very pale version of the colour and that's why it's called sky*blue*.**

***A8* The rocket was fired and quickly took off sky*wards*.**

***A9* He just wouldn't take anything seriously and could always be found playing about and generally sky*larking*.**

***A10* I think you're either mad or very brave to jump out of a plane and wait some time before opening your parachute in a sky*dive*.**

***Papers***

***A1* You can hear everything that's going on next door because the walls are paper *thin*.**

***A2* We're going to the college tonight to hear Professor Kent *deliver* a paper on language learning on the net.**

***A3* I can't see the point of trying to settle the dispute between those two institutions because you'll just be papering over the *cracks*.**

***A4* After the first revolution the dictator no longer had much control and became just a paper *tiger*.**

***A5* The cross country run where the runners follow a track of pieces of paper is called a paper *chase*.**

***A6* Some countries have some very interesting designs on their paper *money*.**

***A7* Not that it has happened yet but the age of the computer was meant to introduce the idea of the paper*less* office.**

***A8* The main work has just been completed and all we have to do now is finish the paper *work*.**

***A9* She was given a very decorative paper *weight* to stop all her papers blowing away once the window was opened.**

***A10* Her first novel was a huge success and it was only a few weeks after publication that the paper *back* came out.**

***Bones***

***A1* I hung the washing out only two hours ago but it is already bone *dry* thanks to the hot sunshine.**

***A2* They came straight out with their complaint *making* no bones about it whatsoever.**

***A3* It was a miracle that he was still alive as he hadn't eaten for weeks and when they found him he was just *skin* and bone.**

***A4* It was quite simple really — he never did any work at all and was sacked for being bone *idle*.**

***A5* It's impossible to say exactly why I think that's the case. All I can say is that I *feel* it in my bones.**

***A6* We're expecting a visit from a French couple soon so I'll have to bone *up* on my French.**

***A7* Ah, yes I've got a bone to *pick* with you. You told me you would pay me back last week and I still haven't got the money yet.**

***A8* Although the TV programme was funny, my aunt was a bit shocked because some of the jokes were a bit *near* the bone.**

***A9* I won't go into the full details of the proposition, I'll just give you the *bare* bones.**

***A10* Her children were very ungrateful for all she'd done for them as she had really worked her *fingers* to the bone for them.**

***Lucky You***

***A1* He told us the usual things about how everything had gone wrong — it was a typical *hard* luck story.**

***A2* With a little *bit* of luck I think she'll pass her driving test first time.**

***A3* If I were you I would certainly accept the offer. If you ask for any more you're just *pushing* your luck.**

***A4* I thought the best thing was to wish them both *good* luck and hope that everything worked out well.**

***A5* You really couldn't blame anyone for the accident because it was just a case of *bad* luck.**

***A6* Last week they *struck* it very lucky because they managed to win the lottery.**

***A7* She always seems to come out of any crisis unharmed and I'm convinced she was born under a lucky *star*.**

***A8* He just couldn't make up his mind which to choose and so in the end he decided to take *pot* luck.**

***A9* Everyone decided to help him by offering money as they'd heard he was *down* on his luck.**

***A10* After all his failures in the business world he decided to *try* his luck in the casino.**

***Stages***

***A1* All the *world's* a stage said Shakespeare, meaning life is like a play in the theatre.**

***A2* This project has only just been started and is in its *early* stages at the moment.**

***A3* You don't have to pay for it all at once as you can buy it in *easy* stages.**

***A4* We've now *reached* the stage where it's time to make our minds up.**

***A5* I've seen her act in many films but never live *on* stage.**

***A6* It's quite normal when you make your first speech in public to suffer from stage *fright*.**

***A7* As he didn't want anyone else to hear what he was saying he spoke to her in a stage *whisper*.**

***A8* He's always been fascinated by the theatre and has spent many years doing odd jobs as a stage *hand*.**

***A9* From childhood she has been stage *struck* and was delighted when she got her first major part in the play at the national theatre.**

***A10* The whole event seemed very unnatural and had clearly been stage *managed* appeal to the voters before the election.**

***Venus***

***A1* The first *plan* was to hold the event in the open air but that posed many problems.**

***A2* This proposal was soon discarded because we might find difficulty with the local *regulations*.**

***A3* After a lot of discussion we decided to hire a professional to *assist* us.**

***A4* The first thing she recommended was for us to *coordinate* all the people who were involved.**

***A5* The next thing we needed to work out was the exact *dimensions* of the area that we needed in order to present the event.**

***A6* In view of the large number of people the *proximity* of a parking area was considered very important.**

***A7* After a great deal of discussion a *site* was eventually found, which seemed to be what was wanted.**

***A8* At this stage it was clear that they had to know the *exact* number of people who were going to attend.**

***A9* Invitations were sent out and in *general* the response was quite good.**

***A10* Unfortunately the event was never *staged* because no one had considered the reaction of the local people to the noise of a loud pop concert.**

***Trains***

***A1* It was necessary to telephone *directory* enquiries before we could get the number to ring up the railway station.**

***A2* We thought it was a good idea to take some sandwiches with us so that we'd have something to eat for the *duration* of the journey.**

***A3* As one of our party was over 60 she was *entitled* to a reduction in the price of the ticket.**

***A4* I suppose as we live in a very rural area, we are lucky that a train service actually *operates* here.**

***A5* Mind you the cost of travel is very high and *fares* went up again last month.**

***A6* All you can say is that the high price is somewhat *offset* by being able to get to a large city quickly.**

***A7* The other advantage of this particular service is that by and large the trains are *punctual*.**

***A8* On the day we travelled most people had decided to stay at home as the train was *relatively* empty.**

***A9* We ate our sandwiches and for the *remainder* of the journey we enjoyed looking at the scenery.**

***A10* Before we knew what had happened we had left our *remote* village behind and were in the middle of the big city.**

***Bite, Bit, Bitten***

***A1* She certainly won't invest in that company again having lost a fortune — it's a case of once bitten twice *shy*.**

***A2* He may seem very angry but don't worry his *bark* is worse than his bite.**

***A3* They were so angry with me they practically bit my *head* off.**

***A4* I think he'll succeed but it's a lot of work and sometimes he feels he's bitten off more than he can *chew*.**

***A5* In view of the way things have improved I now feel confident enough to have another bite at the *cherry*.**

***A6* I'm very sorry to tell you that your scheme has failed and it has well and truly bitten the *dust*.**

***A7* It must have come as a great shock to get the sack but I'm afraid you'll just have to accept it and bite the *bullet*.**

***A8* I can't believe that he's turning against his own parents — it's like biting the hand that *fed* you.**

***A9* My advice to you is to resist saying anything at the moment and simply bite your *lip*.**

***A10* I know she would really like to say exactly what she feels but I believe she should bite her *tongue*.**

***Issues***

***A1* I agree in general with what you have said but I'm not happy about one point and I must *take* issue with you over that.**

***A2* The trouble with her is that she always exaggerates and *makes* an issue out of everything.**

***A3* As far as I'm concerned his explanation was useless as it merely *confused* the issue.**

***A4* I wish we could stick to the subject and just consider the topic *at* issue.**

***A5* The value of one of the early copies of that book can be considerable if it happens to be a *first* issue.**

***A6* It was a family that had had a long history but it came to a halt when George went because he died *without* issue.**

***A7* The police are very keen to talk to one particular man and have issued a *description* of him.**

***A8* We panicked when we got near the house because we could see smoke issuing *out of* the top bedroom window.**

***A9* All the reporters of the war were issued *with* bulletproof jackets to give them better protection.**

***A10* Turn on the television and look at the current news programme and you will find everyone discussing the *big* issue of the day.**

***What a Cracker***

***A1* He always believed in giving his children the same opportunities in life so that each one would have a fair crack of the *whip*.**

**answer: (d) whip**

***A2* This is going to be a difficult task but we'll get there in the end although it is a *hard* nut to crack.**

***A3* It's a long way we have to travel tomorrow so we must get up very early in the morning at the crack of *dawn*.**

***A4* In celebration at passing his examinations he invited everyone round to crack a *bottle* and have a drink with him.**

***A5* In view of the falling standards the company decided to appoint a very *strict* office manager who would be able to crack the whip a bit.**

***A6* For goodness' sake hurry up because if we don't *get* cracking soon we'll miss the bus.**

***A7* I really think you should make an effort and apply for that job and at least *have* a crack at it.**

***A8* Well, I must admit that I was a bit disappointed with the exhibition after all the praise it's received — it isn't all it's cracked *up* to be.**

***A9* They haven't really put matters right at all because they've simply papered *over* the cracks.**

***A10* They spent a huge amount of time and money to deal with that small problem and it's like taking a sledgehammer to crack a *nut*.**

***Lunch is served***

***A1* I strongly recommend that restaurant as I was very *impressed* with how quickly they brought the food.**

***A2* Of course if speed is the most important thing, you can always *pick* up your lunch from the take away cafe.**

***A3* The other night we went to a French restaurant and it *fell* to Charles to translate everything on the menu for us.**

***A4* What you like in the way of lunch very much depends on your *individual* taste.**

***A5* It is customary for the office junior to make a *list* of what each colleague wants from the sandwich bar.**

***A6* Nowadays you can even order your lunch online and your food will be *delivered* to your office.**

***A7* Personally I find that although the taste of your lunch is important, it should also look *elegant* on the plate.**

***A8* There is nothing worse when you take important clients out for lunch to find that the choice of dishes is very *narrow*.**

***A9* Mind you if there is a very long menu for lunch, it can be a problem for the waiter to deal with a *multiple* order.**

***A10* The worst part naturally of any meal whatever the time of day is having to *settle* the bill.**

***Dry as you like***

***A1* I'm afraid I don't like this sherry because I find it too *sweet* and I prefer something nice and dry.**

***A2* We're not quite sure how it will work so today we're having a dry *run* to find out if there are any problems.**

***A3* She studies some very obscure things to do with ancient Greek documents — to most people a really dry as *dust* subject.**

***A4* It was one of those scenes that made you want to cry your eyes out and I do believe there wasn't a dry *eye* in the theatre.**

***A5* There was a terrible storm on the night we first stayed at the campsite but we were all right with our tent and**

**were as dry as a *bone*.**

***A6* We all set out together early in the morning in different cars but ours broke down and nobody bothered to look for us so we were left *high* and dry.**

***A7* As a result of the very long heat wave last summer many of the rivers have now completely dried *up*.**

***A8* As it's still very warm outside I recommend you leave your swimming things in the garden to let them dry *out*.**

***A9* She's very subtle in the comments she makes and she has a wonderfully dry *sense* of humour.**

***A10* If you want to keep your customers coming in on a regular basis you mustn't let your stocks *run* dry.**

***Back Again***

***A1* I'm suspicious really because at the back of my *mind* I don't trust them.**

***A2* He said he'd read my funny story and had laughed twice, which was a sort of back *handed* compliment.**

***A3* She was a very famous film star some 40 years ago but now she's regarded as unimportant — a sort of back *number*.**

***A4* He's having trouble with his mother-in-law because she likes to control everything rather like a backseat *driver*.**

***A5* Where we live is a sort of back*water* because nobody here knows what's going on in the world.**

***A6* She's the sort of person who can't bear being secretive and will never talk about you *behind* your back.**

***A7* There's still some way to go with this latest project but I think we've *broken* the back of it.**

***A8* I've lived here all my life and know every single road and street like the back of my *hand*.**

***A9* Poor woman since she got knocked down by a car, she's been *flat* on her back.**

***A10* He's one of those irritating people who manages within a few minutes of meeting someone to *put* their back up.**

***Bearing Information***

***A1* Try and be a little more cheerful because if you don't bear *up* soon, you'll make everyone else miserable.**

***A2* We were in a small rowing boat and were terrified that the steamer hadn't seen us as it was bearing *down* on us.**

***A3* I fully understand your comments and bearing those in *mind*, I have made the appropriate decision.**

***A4* As we have all worked very hard this year, I'm hoping that our efforts will bear *fruit*.**

***A5* We all have our *crosses* to bear so I should be grateful if you would stop complaining all the time.**

***A6* There is really nothing much you can do to stop it and I'm afraid you'll just have to *grin* and bear it.**

***A7* I hope you can be patient for a little longer and bear *with* me while I try and solve the problem.**

***A8* She has been proved right in everything she did as the report quite clearly bears *out*.**

***A9* The judge dismissed the new evidence completely because it had no bearing *on* the trial.**

***A10* Quite honestly the two cases are so completely different that they really don't bear *comparison*.**

***What the Devil***

***A1* It's very hard trying to get the tenses right in English. In fact it's the *very* devil to know whether it's simple or continuous.**

***A2* In a way it's probably just as well the deputy has become the new chief. It's a case of *better* the devil you know.**

***A3* Many people have been made redundant in the takeover and those who joined last were the first to go. The principle of devil take the *hindmost* applied.**

***A4* We don't really get on with the new boss but he has some good ideas so we must give the devil his *due*.**

***A5* The work has to be done as we have no choice. As they say, needs must when the devil *drives*.**

***A6* She likes to take the opposite point of view and play the devil's *advocate*.**

***A7 Speak* of the devil. We were just talking about you before you came in the room.**

***A8* When your parents find out what you've done, you'll be in serious trouble and there'll be the devil to *pay*.**

***A9* You should really look through that agreement carefully before you sign because the devil is in the *detail*.**

***A10* It took me ages to set up my computer because I spent the devil of a *time* trying to understand the notes.**

***Two For You***

***A1* A bird in the hand is worth two in the *bush* as they say when you have at least one definite thing in contrast to two uncertain things.**

***A2* It wouldn't take much for me to cancel that trip in fact for two *pins* I think I will.**

***A3* Quite honestly I really can't decide which one to choose — I'm what you might say in two *minds*.**

***A4* I promise I'll be very quick indeed and I'll be back in two *shakes* of a lamb's tail.**

***A5* I'll see to that in two *ticks* and it'll be all over in a minute.**

***A6* You honestly can't tell one twin from another as they are like as two *peas* in a pod.**

***A7* I worked out the answer in the end by putting two and two *together*.**

***A8* I'm sorry I can't accept any other explanation. My mind is made up and there are no two *ways* about it.**

***A9* I honestly wouldn't trust either of them. They both think the same way and they're two of a *kind*.**

***A10* I can see you're angry and want to do the same to them but remember that two wrongs don't make a *right*.**

***At the End of the Day (1)***

***A1* There are late risers and early risers, those who need a lot of sleep and those who need only a *little*,**

***A2* some who take *ages* to wake up and some who jump straight out of bed first thing,**

***A3* but whatever the required *amount*, all of us need sleep at some time during the day or night.**

***A4* And so it's not surprising the many ways we have of *describing* it.**

***A5* To start with there is a special *language* for children.**

***A6* The sandman is coming is what we say to *sleepy* children**

***A7* following the old story about that strange man who *is supposed* to drop sand in their eyes near bed time.**

***A8 Alternatively* we talk of the need for a child to start on his journey to slumber land or the land of nod**

***A9* and parents of a musical *turn* of mind can speed their children on their way to this land of sleep with a lullaby.**

***A10* Of course as you grow older, you *indulge* in the luxury of short sleeps during the day.**

***At the End of the Day (2)***

***A1* You can take a cat nap beside the fire or doze off on a train *journey***

***A2* which all describe the kind of sleep that can be *interrupted* at a moment's notice.**

***A3* A more basic expression of this *sort* is to have a little shuteye.**

***A4* Should you wish for a little peace and *quiet* at the office,**

***A5* put a *notice* outside your door stating: Do not disturb — having 40 winks.**

***A6* Forty apparently is the *maximum* allowed for this kind of sleep.**

***A7* The strange *thing* is that few people announce boldly:**

***A8* Well, I think I'll *go* to sleep now.**

***A9* More *likely* than not as a guest we'll say:**

***A10* Well, I think if you don't *mind*, I'll turn in now.**

***At the End of the Day (3)***

***A1* Without offending the *hospitality* of your host, you could also say:**

***A2* I think it's time for me to hit the sack, which need be no *criticism* of the softness of the mattress.**

***A3* And *incidentally* very important people are not described as simply going to bed but rather retiring for the night.**

***A4* Somehow it sounds just a bit more *dignified*.**

***A5* Of course should your guests be *unwilling* to go home to their own beds**

***A6* and you have a strong desire to be *rid* of them and go to sleep**

***A7* you could be subtle and *wind* up the sitting room clock**

***A8* look at your watch *anxiously* or even yawn.**

***A9* But if you have no *inhibitions* at all, the best thing is to drop off or nod off in the middle of the conversation.**

***A10* And if all else *fails* go upstairs and come down again in your pyjamas.**

***At the End of the Day (4)***

***A1* There are several *expressions* that describe the state of being asleep**

***A2* and most seem to *refer* to deep sleep like being sound asleep or fast asleep**

***A3* There are also some *comparisons* describing deep sleep: to sleep like a top, like a baby, like a log**

***A4* When the sleeper totally refuses to be *disturbed*, we say they are sleeping like the dead.**

***A5* More colloquial expressions speak of someone being out like a light, spark out or for a very *heavy* sleeper dead to the world**

***A6* Well, I don't know about you but all this is having a very soporific *effect* on me .**

***A7* but just assuming you are *wide* awake and in the land of the living**

***A8* let me leave you with a *final* expression. Next time you're off upstairs to bed**

**answer: (d) final**

***A9* give the rest of the house a surprise by showing *off* your classical education and say:**

***A10* Well I think I'll be off now and *take* my rest in the arms of Morpheus. Happy dreams!**

***GMAT Verbal Quiz***

***A1* This story is *based* on an incident that actually happened.**

***A2* I'm afraid I shan't be *able* to come on Tuesday because of a prior engagement.**

***A3* You can easily tell that this document *dates* from the 12th century because of a distinctive script.**

***A4* I'm sorry to tell you but she is simply *hypothesizing* that this will be the result but she has no actual proof.**

***A5* I do apologise for talking to you a minute ago only I *mistook* you for one of my colleagues, who looks exactly like you.**

***A6* It's a waste of time asking them for their opinion as they're bound to object because they've been *prejudiced* against the idea from the start.**

***A7* I asked you to bring back a different one but you've brought a similar one back that's exactly the *same* as the first one.**

***A8* The main quality that is required of someone holding that kind of job is to have the *ability* to get on with people.**

***A9* They couldn't hold their meeting in the open air *because* of the heavy rain.**

***A10* I always let her handle that kind of situation because she's very good at *dealing* with difficult clients.**

***GMAT Vocabulary***

***A1* Some people who have been made redundant make no further effort to get employment in complete *contrast* to those who decide to retrain.**

***A2* The new company decided not to copy their predecessors but *model* their structure after the latest trends in business.**

***A3* Under the new regulations no one is allowed to smoke inside the building but you are *permitted* to smoke outside.**

***A4* She is *seen* as a possible future first minister.**

***A5* Although the bank had turned down his application twice, they suddenly had a change of heart and decided to *accede* to his request for a loan.**

***A6* It's not yet been fully certified yet but the recently discovered bones are *believed* to be those of the missing link.**

***A7* The *debate* over the rights and wrongs of this issue has been a never- ending discussion inside parliament.**

***A8* The local residents in this seaside village are very worried about the constant erosion of the cliff face, which is in *danger* of falling into the sea.**

***A9* I think you have been overcharged for that work because it's more *than* twice what I had to pay.**

***A10* They first of all refused to stop their strike but in the end after much negotiation they were *persuaded* to go back to work.**

***GMAT Words***

***A1* As a troubleshooter he was often *sent* to sort out problems in different area offices.**

***A2* I don't believe it myself but *according* to the newspapers he is supposed to have exaggerated the firm's profits.**

***A3* He finds himself in a very difficult situation since you could say he's *between* a rock and a hard place.**

***A4* Eventually they made their minds up and *decided* to appoint the outsider to the job.**

***A5* In *order* to prevent any industrial espionage all employees had to sign a document preventing them from talking about their work.**

***A6* With a view to providing a better environment for their children the couple decided to move *away* from the city to the countryside.**

***A7* The boss wants you to explain why there is a discrepancy in the figures and *account* for the sudden drop in profits.**

***A8* The charity is finding it very difficult to continue operating and that's why it's *calling* for the government to help.**

***A9* The government are erecting concrete blocks around the Houses of Parliament to *defend* the buildings against**

**possible terrorist attacks.**

***A10* It wasn't really a serious crime but it was pointed out to him that by parking there he was in *violation* of a local byelaw.**

**answer: (d) violation**

***Learn English Vocabulary***

***A1* As a new employee she's very anxious to do the right thing and hopes that her new project *meets* with the approval of her boss.**

***A2* It's just not within his character and I would never say that he was *predisposed* to that kind of behaviour.**

***A3* You couldn't find a more loyal bunch of people who have a *sense* of reliability so strong that they will never let you down.**

***A4* You can take it or leave it as there is absolutely no *pressure* to accept my proposal.**

***A5* The department has *spent* so much money on administration that there is little left for employing sales personnel.**

***A6* Although he claimed it was an accident, he was *accused* of murder.**

***A7* They say that pregnant women develop a *craving* for certain foods and must eat them all the time.**

***A8* You must choose the right description for each word and I would *define* this one as an adjective.**

***A9* I wouldn't believe everything she says because it's my belief that she is *inclined* to exaggerate.**

***A10* We will get as near as we can to your requirements but we may not be able to *meet* all your needs.**

***English Vocabulary Exercises***

***A1* Thanks to the crash barrier in the middle of the motorway cars are *prevented* from hitting those on the other side in the event of an accident.**

***A2* It doesn't matter what position you hold in society everyone is *subject* to the same laws.**

***A3* As I was a stranger in that country I was not *acquainted* with some of their customs and didn't understand why people were laughing at me.**

***A4* You can have that car in any colour you want in fact you have a *choice* of 24 different ones.**

***A5* The theatre was *delighted* to display in the entrance some of the excellent newspaper reviews the play had received.**

***A6* As the hospital had been careless with its hygiene procedures, the patient found she had been *infected* with a harmful virus.**

***A7* As a *native* of the district she had absolutely no difficulty in understanding the local dialect.**

***A8* There is a new company regulation to remove the danger of passive smoking, which *prohibits* all employees from smoking at their place of work.**

***A9* He finds breathing very difficult in restricted spaces as he *suffers* from asthma.**

***A10* I am very pleased to be working with you because I think the same way and *agree* with your policies.**

***Increasing Vocabulary***

***A1* You can have whichever one you want as I'll let you *choose* from these examples here.**

***A2* I think you can clearly see now what I mean as that incident *demonstrates* that I am obviously right.**

***A3* For the first time in his life *instead* of going straight home, he called in at a pub on the way back.**

***A4* You can tell that this piece of furniture is *native* to America because of the strong colonial style.**

***A5 Allowing* for his age and he is after all only 12, I think his achievement is remarkable.**

***A6* If you *choose* to take that step in your career, you have only yourself to blame if it all goes wrong.**

***A7* I've always thought of her as the kind of person you can trust, you know the sort you can *depend* on.**

***A8* It was a totally new experience for us visiting that factory abroad as we were *introduced* to all sorts of new techniques.**

***A9* No one had a clue what had actually happened neither the police *nor* the public.**

***A10* All cyclists must now wear some kind of helmet in order to *protect* their heads against injury in the event of an accident.**

***Improving Verbal Skills***

***A1* You can tell that this car has been very well made and is certainly *superior* to the other makes in this garage.**

***A2* It's quite obvious that whatever you like to call his remarks they are impolite and *amount* to slander.**

***A3* He *claims* to have sailed single-handed round the world but personally I don't believe him.**

***A4* In this biography she is *depicted* as a kind sweet old lady but in reality she was a bad tempered old witch.**

***A5* He had to be *isolated* from all the other patients in the hospital because he had a highly contagious disease.**

***A6* It's not that I don't trust you *but* I must have some evidence of your identity.**

***A7* The General made absolutely sure his troops were ready for battle and *provided* with the latest equipment.**

***A8* People used to think the cinema would be *supplanted* by television but it never happened because people still go to the pictures.**

***A9* She *appeared* to be very confident on stage but inside she was feeling very nervous.**

***A10* There's little point in those two firms competing for the same market as they would be much better *collaborating* with one another.**

***Verbal Skills Test***

***A1* We sometimes find it difficult to imagine where we come from and believe that we are in fact *descended* from apes.**

***A2* Although he hadn't actually done anything, he looked as if he might and he was arrested for being outside the house with *intent* to burgle it.**

***A3* Not only did he pay for them to go on holiday but he *also* provided them with spending money.**

***A4* I don't mind sleeping on an uncomfortable bed in a hostel as anything is *preferable* to sleeping in a tent.**

***A5* I know you trust him but I have my doubts about him and must admit to being *suspicious* of him.**

***A6* You needn't worry about that regulation as it has nothing to do with you and doesn't *apply* to your situation.**

***A7* The Government published a report clearing the minister of any guilt and *concluded* that he had acted correctly.**

***A8* They are in fact twins but are not at all alike physically but are not *different* from one another in attitude.**

***A9* Like all good philosophers in *search* of truth she is always looking for new perspectives.**

***A10* Let's look at it this way — it's not so much a problem *as* a challenge to our efforts.**

***Verbal Test***

***A1* In some 19th century novels you see the very poor conditions people lived in that can only be described as *abject* misery.**

***A2* Television can give you a very good idea of how people live in different countries as it can *depict* scenes from every day life.**

***A3* This is a sort of shortened version of what happened and has been *abbreviated* to fit into the newspaper.**

***A4* It was quite obvious from the secretive manner in which he left the shop and the *furtive* looks he kept giving that he hadn't paid for the items of clothing.**

***A5* It was a remarkable performance because the actor seemed to convey the whole range of human emotions , what you might call the complete *gamut* from beginning to end.**

***A6* The telephone connection was very poor and we only heard a *garbled* account of what the reporter was describing.**

***A7* The teacher found it quite *futile* to try and teach the children because they refused to listen to a word she was saying.**

***A8* The university decided to give their *benefactor* an honorary degree because she had always been most generous in her financial help.**

***A9* I've no wish to disregard or *belittle* your achievements but I think you could have done much more.**

***A10* His attempt to make fun of the situation was considered to be in bad taste and *facetious* in the extreme.**

***Verbal Advantage***

***A1* She suddenly stopped speaking to him on the phone and the conversation came to an *abrupt* end.**

***A2* Some of Shakespeare's historical plays are rather long and so there are editions where they are *abridged* to make them shorter.**

***A3* Although all the athletes were full of life at the start of the marathon, towards the end of the race a few were showing signs of tiredness and were clearly *flagging*.**

***A4* Fortunately she took no notice of the reviews of her acting and was quite *impervious* to some of the more sarcastic comments.**

***A5* The secret of a good interview is to get straight to the point and ask *incisive* questions.**

***A6* Although her boss knew that she was not telling the truth, her explanations for being late were always so reasonable and totally *plausible* that he believed her.**

***A7* As soon as he had invested the money, he became uneasy and was beginning to sense *qualms* about his investment.**

***A8* Many of the safety instructions on things you buy often seem unnecessary and often quite *superfluous* to the average person.**

***A9* He found himself at the edge of the cliff in a *precarious* position because one wrong step and he would fall into the sea.**

***A10* Everything about the village was what you'd call *quaint* because all the houses were well looked after and reminded you of a time long since gone.**

***Verbal Learning***

***A1* Everyone lost their money when the so-called treasurer *absconded* with all the society's savings.**

***A2* The police not only arrested the leader of the gang but also the *accomplices* who had helped him.**

***A3* I have no wish to *condone* these criminal activities but I do have some sympathy with the perpetrators.**

***A4* The judge has to adopt a *detached* view of the crime by being utterly impartial.**

***A5* Despite all the chaos around him the captain remained totally calm and assumed an air of *equanimity*.**

***A6* The police stopped the car because it had followed an *erratic* course down the road and asked the driver why he was going from side to side.**

***A7* It was possible to look up the topic on the internet but she decided instead to ask her *erudite* father who knew the answer to most things.**

***A8* The party leader advised all her members to *eschew* any question about finance and avoid the topic of money completely.**

***A9* He has a very refined vocabulary and prefers to use a *euphemism* rather than a more common and vulgar word.**

***A10* I've looked everywhere for my key and even carried out an *exhaustive* search of my car but I can't find that book.**

***High School Vocabulary***

***A1* The result of the election didn't give either candidate a clear majority but in the end the leader of the opposition agreed to step down and *accede* to the wishes of the electorate.**

***A2* The sound of the waterfall goes on all day and night and in the end the *incessant* noise gets on your nerves.**

***A3* I apologized for what seemed like a deliberate act of rudeness but I explained that it had been purely accidental and an *inadvertent* action on my part.**

***A4* Although it's a complicated subject the professor managed to make it all totally clear and *lucid* by her delivery.**

***A5* When you take a party of tourists round a famous city there are always those who *loiter* and keep everybody else waiting.**

***A6* Before she knew what had happened a man suddenly fell on her *lunging* across and stealing her handbag.**

***A7* There was absolutely no call for him to criticise her so cruelly and in almost a *malicious* manner.**

***A8* There was absolutely no question about it he was the *proverbial* idiot such as you'd find in one of those old farces.**

***A9* You'll soon get used to his funny ways as it's one of the *quirks* of his personality.**

***A10* He didn't really give speeches because he used to scream and shout and you could hear him *raining* a hundred meters down the road.**

***Advanced Vocabulary***

***A1* He always follows that old *adage*: early to bed, early to rise makes a man healthy, wealthy and wise.**

***A2* If you invest that money, you will find it will grow and *accrue* interest.**

***A3* People often ask her how she manages to stay slim and she always tells them she is very careful in the amount she eats to the point of being *abstemious*.**

***A4* You must react now and not just be *complacent* as if there is nothing wrong.**

***A5* I find these mathematical puzzles too *abstruse* and prefer the more straightforward type.**

***A6* There was no changing her mind as she was quite *adamant* about her decision and wouldn't consider any alternative.**

***A7* It was quite obvious that he was drunk because he couldn't finish his sentences and his speech was not *coherent*.**

***A8* The strings on the puppet were all intertwined and it took us ages to *disentangle* them.**

***A9* There are really too many political parties in this election as there are so many small groups or *factions*.**

***A10* He liked to play the *eccentric* and would invariably dress up in the most outrageous clothes.**

***Sand Idioms***

***A1* The sands of *time* are running out and you'll have to hurry up.**

***A2* It's no good *burying* your head in the sand, you'll have to face the truth in the end.**

***A3* If you *build* your enterprise on sand, it's certain to fail eventually.**

***A4* They have decided to *draw* a line in the sand and start all over again.**

***A5* The sands are *shifting* and everything is changing in this century.**

***A6* It runs into millions and millions — almost as many as the *grains* of sand you can see on this beach.**

***A7* Children often go down to the seaside and use their buckets and spades to make sand *castles*.**

***A8* In order to get children to go to sleep, parents sometimes say that the sand *man* will soon come and put sand in their eyes.**

***A9* For very small children at their nursery school there is often a sand *pit* where they can play.**

***A10* When there is a danger of flooding, people often pile up sand *bags* outside their houses to stop the water coming in.**

***The Parliamentary Candidate (1)***

***A1* There was absolutely no *doubt* that Henry Orpington liked politics. He talked politics all the time.**

***A2* All the members of his family were pleased therefore when Henry was *adopted* as the prospective parliamentary candidate for the constituency in which they were living.**

***A3* One year later the date of the general election was *announced* by the Prime Minister.**

***A4 throughout* the election campaign Henry's wife and his two teenage daughters worked night and day for him.**

***A5* and he finally *won* a seat in the House of Commons by a very large majority.**

***A6* Every day of the campaign was a *challenge***

***A7* but there was one day in particular that Henry would never *forget*.**

***A8* That was the day he thought he was going to be blown *up* by a bomb.**

***A9* On a Friday morning at the beginning of the campaign, the phone *rang* in the Orpingtons' house at 6.30 in the morning.**

***A10* Henry got out of bed and ran down the stairs. He *wondered* who could possibly be ringing at that early hour in the morning.**

***The Parliamentary Candidate (2)***

***A1* Henry: Hello.**

**Man's voice: Is that Mr. Henry Orpington, the parliamentary candidate?**

**Henry: Yes, *speaking*.**

***A2* Man's voice: Oh, good morning. I want to warn you about a bomb...**

**Henry: A bomb? Where? Hello! We've been *cut* off. Operator! Operator! Operator!**

***A3* It was no good. The line had gone *dead*. As calmly as he could Henry went upstairs to tell his wife the alarming news.**

***A4* They decided to get dressed at once and take the two girls to their aunt's house. Henry *informed* the police but**

**asked them to keep the news from the press.**

***A5* At half past eight Henry was in conference with his election agent, Andrew Higgins, at party headquarters.**

**Andrew: If you want my opinion, I suggest you cancel all your engagements for today and wait until the police get to the *bottom* of the matter.**

***A6* Henry: Certainly not! I'm not going to let *myself* be scared by some stupid crank.**

***A7* Andrew: What did the man sound like? Did you recognize his voice?**

**Henry: No, I was half asleep.**

**His voice wasn't familiar but he sounded quite pleasant. He didn't seem to be *threatening* me.**

***A8* Andrew: That makes the whole business even more sinister. Look here, Henry, one day won't make all that much difference. I'll tell people that you've *lost* your voice or something.**

***A9* Henry: No, I'm going to carry on as usual. Think of the advantage it would give my *opponents* if I were out of the campaign even for one day.**

***A10* Andrew: If you say so. But I'd like to make it *clear* that I'm dead against it.**

***The Parliamentary Candidate (3)***

***A1* Henry Orpington's first *engagement* that day was an open-air meeting on a large housing estate at ten o'clock.**

***A2* As most of the men were *out* at work, his audience consisted mainly of women and young children.**

***A3* Andrew Higgins kept a close watch on the platform from which Henry was making his speech, while several plainclothes policemen *mingled* inconspicuously with the crowd.**

***A4* There was very little reaction to Henry's speech, except from one or two people at the back who kept on asking what Henry's party intended to do about the *rising* price of fruit and vegetables.**

***A5* After the speech he shook hands with some of the women. One of them lifted up a baby for him to kiss, but the *sight* of Henry's beard must have frightened it because it began to scream its head off.**

***A6* At eleven o'clock he *paid* a brief visit to a public house on the estate. Henry couldn't offer to buy anyone a drink because he knew very well that his opponents would consider that to be dishonest. So he let one of his**

**supporters buy him a drink instead.**

***A7* At lunch time he went to his sister's house to see his wife and daughters. They had spent the morning addressing envelopes for the leaflets he was sending out. His sister, Vera, thoroughly *disapproved* of his involvement in politics.**

***A8* Vera: Now I hope you can see the danger of getting mixed up in politics. You and the family will probably *all* get blown up by a bomb.**

**Henry: Don't exaggerate, Vera. I'm sure it's just a joke.**

***A9* There was a large crowd in the field when Henry arrived at eight o'clock for what was perhaps the biggest meeting of the *whole* campaign. After a hard day's work, hundreds of farmers and farm labourers had come to**

**the field to hear what Henry had to say.**

***A10* Henry: Ladies and gentlemen, I appreciate the anxiety you must all feel about support for your farms. I too have been a farmer and I know the difficulties you are experiencing, and so...**

**Voice from the crowd: ... and so you've decided to become an M.P. and get rich!**

**Henry: No, my friend. I want to give the farmers a *voice* in the House of Commons.**

***The Parliamentary Candidate (4)***

***A1* The crowd remained good-natured for the first part of his speech and Henry was feeling pleased with himself. And then, *suddenly* half a dozen tractors roared onto the field.**

***A2* 'Do you like tomatoes?' shouted one of the tractor drivers. Henry *hesitated* for a moment and then replied: 'Yes, I like them very much.'**

***A3* 'Well, we can't sell them at a profit,' said the tractor driver, 'because the imported ones are too cheap. So instead of letting them go to *waste*, you can have them!'**

***A4* It was then that Henry *noticed* that the tractors were loaded with boxes of tomatoes, which the farmers started to throw at him.**

**Unfortunately for Henry, two of them hit him full in the face.**

***A5* He realized that he had to say something quickly to *win* the crowd over to his side. 'Thank you for your generous gift, but I really prefer them in sandwiches. And now let's get on with the meeting.'**

***A6* The crowd started to *cheer* and Henry managed to finish his speech without further interruptions. In the meantime the police had made**

**a thorough search of Henry's house and assured him that there were no hidden bombs. He went back to his sister's house to collect**

**his family.**

***A7* Vera: I've got some supper ready. I'm sure you must be *starving*.**

***A8* Henry: You shouldn't have bothered. We can all go back home now. The police have *searched* the house thoroughly and found nothing at all.**

**Vera: Well, at least stay and eat the nice salad I've made.**

**Henry: All right, Vera. Just so long as there are no tomatoes in it!**

***A9* After supper, Henry and his family went home. Later that evening the phone rang.**

**Man's voice: Oh, Mr. Orpington. I've been trying to reach you all day. This is Paul Harris. I called you this morning but I was cut off. It was a bad line or something.**

**Henry: Well, what about the bomb?**

**Harris: The bomb? What on *earth* do you mean?**

**Henry: That's what I'd like to know. You said, I want to warn you about a bomb.**

***A10* Harris: Oh, dear! I'm afraid there's been a misunderstanding. I didn't have time to finish my sentence. You see, I *overheard* some farmers planning to break up your meeting.**

**Henry: I don't see what all this has got to do with a bomb.**

**Harris: Well, if we hadn't been cut off I was going to warn you about a bombardment of tomatoes!**

***Tense Agreement***

***A1* No sooner *had* I shut the door, when the telephone rang.**

***A2* By the time I had reached the bottom of the mountain, I *felt* extremely tired.**

***A3* When he was only thirty years old, he *had* already experienced what most people only experience when they are much older.**

***A4* The witness *convinced* everyone that he hadn't had anything to do with the crime.**

***A5* We asked him why he *hadn't* telephoned earlier.**

***A6* Actually I had *mentioned* it to her before we set out.**

***A7* I must admit I *hadn't* thought how the story would finish before I read the book.**

***A8* I'd had scarcely any time to think about it before they *asked* me for my opinion.**

***A9* He realized he *had* left it in the car before he reported it lost.**

***A10* It *was* a great shock to everyone because he hadn't said a word for 10 years.**

***Future Tenses***

***A1* What *will you* be doing this time tomorrow?**

***A2 I'll* go if you like because I have to do some shopping.**

***A3* I *shall* simply wait until she comes back.**

***A4* He was quite definite about it and assured me he *would* come.**

***A5* If they *do* arrive late, they will have to get their own meal.**

***A6* I really hope I *shall* see you again.**

***A7* What *will* happen to the family if he loses all his money?**

***A8 Will you* be buying the house or haven't you decided yet?**

***A9* I'm sure they *will* get married and live happily ever afterwards.**

***A10* What do you *want* to do when you leave school?**

***Past Tenses***

***A1* I told them I *was* just going out for a short walk.**

***A2* He asked me what I *had done* with the paint brush.**

***A3* She told me *to drive* carefully on the icy roads.**

***A4* I wonder what *had* happened while I was away.**

***A5* She wonders why I never *travel* abroad by plane.**

***A6* Quite honestly all I was doing was simply *making* polite conversation.**

***A7* He was wondering what *had* prompted him to take no notice at all.**

***A8* I was asking myself what in all honesty she *would* do next.**

***A9* He actually denied *doing* anything of the sort.**

***A10* He came into the room and demanded *to know* what was happening.**

***Passive Tense Forms***

***A1* The castle *was* built in the 15th century.**

***A2* Is he *being* arrested as we speak?**

***A3* All these houses *have been* neglected for decades.**

***A4* There's no question that they *will be* delighted when they see her tomorrow.**

***A5* That building *has been* left unoccupied since 1950.**

***A6* The children *are* taken to school by bus every day.**

***A7* I can assure you that this box *had* never been opened before I opened this morning.**

***A8* That ceremony *is being* enacted on Tuesday next.**

***A9* How many times have you *had* your house broken into?**

***A10* I'm sorry you can't come in at the moment because we *are having* the house decorated right now.**

***Gerund or Infinitive***

***A1 Stop* me if I've told you this before.**

***A2* All I can say at the moment is: Long *live* the company!**

***A3* Sometimes I wish I *knew* what the future holds.**

***A4* And at other times I'm glad I *don't* know what the future holds.**

***A5* Let's *go* there tomorrow if it's fine.**

***A6* Try *pushing* the door really hard if you want to open it.**

***A7* Try *to learn* these irregular verbs by next week.**

***A8* I really appreciate your *helping* me at this difficult time.**

***A9* I'll finish now and I look forward to *seeing* you again soon.**

***A10* Please come back soon and *finish* the work you started two weeks ago.**

***Perfect Tenses***

***A1* Many people *have* tried but no-one has succeeded so far.**

***A2* That programme is so boring that it's like watching paint *dry*.**

***A3* By the end of this year I realize I *shall have been* writing tests for three years now.**

***A4* Do you mind *opening* the door as I find it very hot in here?**

***A5* I honestly think that the time *has* come when we should celebrate our success.**

***A6* How anyone *managed* to live in those conditions in the 18th century is difficult to imagine.**

***A7 Have you* ever heard of this writer before?**

***A8* That stupid dog *is always barking* all day long.**

***A9* They were eating dinner when the lights *went* out.**

***A10* No-one *will* believe your story when you tell them.**

***English Grammar Tenses***

***A1 Does* any one object if I turn the heating down?**

***A2* I *have* come to the conclusion that nowadays nobody cares about anything.**

***A3* No matter what happens next I *will* help you.**

***A4* They *had been running* for 3 hours when the storm suddenly broke.**

***A5* I assumed you *had been* paying for the repairs until the end of last year.**

***A6 Do you ever* get tired of answering the same questions every day?**

***A7* She *has been* working on that manuscript for 2 years now.**

***A8* I *went* there once a long time ago and haven't been back since.**

***A9* She *keeps* trying to pass her driving test but fails every time.**

***A10* I *want* complete silence now while I try this experiment.**

***Idioms with the phrasal verb carry***

***A1* An eagle, if pressed for food, might *carry off* a small baby that had been left in the open unprotected, but such an opportunity must occur very rarely.**

***A2* Finland and the Finnish upper secondary education system constitute a good example of the fact that it is possible to *carry through* very extensive readjustments with a view to making a system more flexible and adapted to individualized learning.**

***A3* India and Iran will continue to deepen ties and *carry on with* bilateral projects, including the tri-nation pipeline and a multi-billion dollar gas deal.**

***A4* The liver regulates most chemical levels in the blood and excretes a product called bile, which helps *carry away* waste products from the liver.**

***A5* China's cultural industry was given a boost last week after the government announced its plan to *carry out* cultural reform in more than 20 provincial areas.**

***A6* Items such as pointed scissors and ice skates are examples of articles that are not permitted in your *carry on* baggage when boarding an aircraft.**

***A7* An employee with 400 accrued sick leave hours at the end of the fiscal year will *carry over* into the new fiscal year 360 hours of sick leave and 8 hours of additional annual leave.**

***A8* When irrigation has no *carry off* system, the evaporating water deposits a gradual build-up of salinization, which is eventually damaging to plant life.**

***A9* The Scottish Parliament has appointed Mr. Maley to *carry out* an assessment of the current cost estimate and likely completion date of a new information technology project.**

***A10* Animals and humans use the evaporation of water to *carry away* heat that is absorbed from the sun or generated by metabolic activity and exercise.**

***Culinary delights***

***A1* Middle Eastern restaurants often have a way of whisking you away to a far off land of belly dancers, exotic spices and *intoxicating* drink.**

***A2* Thai cuisine is one of the most romantic of the Asian cuisines as it still *retains* an element of mystery and exoticism.**

***A3* Modern Asian restaurants in Jakarta have an *extended* history.**

***A4* Indonesia has an *eclectic* range of Japanese restaurants as Japan has long been the biggest investor in the country**

***A5* International restaurants in Singapore are *particularly* adept at simultaneously perfecting both eastern and western dishes on their menues**

***A6* Hong Kong has to be one of the few places on the planet where you can enjoy *exquisite* cuisine and service at relatively reasonable prices.**

***A7* European cuisine always *evokes* a sense of nostalgia and romance, like running into an old flame.**

***A8* America is *undeniably* at the front of the race to become the world's most obese country.**

***A9* Many people drink wine, but many wine consumers know little about wine *appreciation* or wine and food pairing because they are intimidated or put off by the pretensions often associated with wine.**

***A10* One of the most beautiful things about Jakarta is its *culinary* wealth from both within the archipelago and around the world.**